

**FENSTANTON PARISH COUNCIL**  
**Minutes of the meeting of the**  
**GENERAL PURPOSES COMMITTEE of Fenstanton Council**  
**Fenstanton & Hilton Primary School, Fenstanton**  
**Wednesday 15 November 2017 @ 19.30 pm**

---

**Present:** Cllr Pryke – Committee Chairman  
Cllr Buchanan  
Cllr Caswell  
Cllr Pask  
Cllr Saunderson

**In Attendance:** Miss A Eggett (clerk), Mrs Margaret Taylor

Cllr Pryke welcomed all present.

**Public Consultation**

Mrs Taylor voiced her concern about the trees on Honey Hill which had been logged with HDC but were being monitored only. Councillors urged Mrs Taylor and any other residents with concerns about trees to report these HDC or CCC.

Cllr Pryke opened the meeting at 19.30

**1 Election of Chairman**

There being no other nominations Cllr Pryke was reappointed as Chairman of this Committee.

**Proposed – Cllr Saunderson; Seconded Cllr Pask; All in favour**

**2 Apologies for absence**

Apologies had been received from Cllr Kent

**3 Committee Membership**

Cllr Pryke welcomed Cllrs Buchanan and Saunderson to this Committee.

**4 Expressions of interest – none.**

None.

**5 To approve the minutes of the meeting held on Thursday 23 March 2017**

**Proposed: Cllr Pryke; Seconded Cllr Pask; All in favour**

**6 Matters arising from the minutes - none.**

**7 To consider the location of current noticeboards and the purchase of additional boards**

After a detailed discussion the following was decided:

## Specification

- 3 no. aluminium
- wall mounted
- Lockable - preferable with same key
- Maintenance free
- Hinged at one side
- Circa 42" wide and 36" tall and able to take 3 x A4 sheets across and 2 x A4 sheets down

## Location

- One is to be sited on the wall outside Ash's shop next to the defibrillator. Ash has asked for the noticeboard to be illuminated (he would pay the electricity charges) so the Clerk would obtain a quote for one illuminated noticeboard.
- One is required in the vicinity of the school / church hall. Cllr Caswell has spoken to a representative at the church hall who has confirmed it would have to go to their committee but no problems were envisaged.
- One is required at Headlands to replace the current one
- There is currently one at Greenfields.

It was agreed to take forward as soon as possible once costs are received for the above specification

**Proposed – Cllr Caswell; Seconded Cllr Saunderson; All in favour**

### **8 Crowdfunded Defibrillator Site**

It was noted that this has now been funded and the site will be outside Ash's shop in the High Street.

### **9 Overgrown hedge at entrance to car park and play area Chequer Street – to consider and approve quote for remedial cutting**

Following receipt of a very full report from a resident about the problems caused by the overgrown hedge at this area, it was agreed to accept the quote obtained for the Parish Council by Martin Haywood and organise the work to be done as soon as is possible. The possibility of street lighting in this area to be borne in mind for future.

**Proposed – Cllr Pryke; Seconded Cllr Pask; All in favour**

### **10 Pitfield Play Areas**

Cllr Pryke has a forthcoming meeting booked with a play area rep to look at the site and organise a quote. He would then progress from there as he would have three quotes in total. The ball park figure was £25,000 with £17,000 of funds already. Whilst it was not known how many people from the area would use this Cllr Pryke felt it would attract people from The Orchard.

**11 Dog Fouling at Hampton Open Space**

The Clerk has contacted HDC to order additional bins and signage. A note would go into Spectrum to stress owners must keep their dogs on leads in public areas.

**12 To discuss the offer of one day's community help from members of staff at Kier (March / April 2018)**

There were several suggestions from around the table:

- Low road cycle track foliage
- Litter
- Footpath from Chequer Street
- Pond fence repair and painting
- Subway seat painting
- Subway graffiti overpainting
- Cycle path the other side of the subway (the sod is overgrown)

Cllr Saunderson pointed out that painting of the subway fell under HDC. The Clerk would check with Cllr Mead to see if HDC could provide the paint if it was decided to repaint the subway. Clerk also to confirm to Kier that the Parish Council was happy to accept the offer and details to be confirmed. Should painting of the cycle track take place signage at each end and high vis jackets would be required.

**13 To consider and decide on quotes received for work to trees (Appendix D)**

Subject to checking ownership the quote from Tom Bayly was approved.

**Proposed: Cllr Caswell; Seconded Cllr Pryke; All in favour**

**14 Overgrown tree on Honey Hill**

Covered above.

**15 To consider the General Purposes budget requirement for next year**

It was confirmed that Martin Hayward was in charge of both the litter picking and general maintenance which appeared in the GP budget. The Clerk to ensure he has all the relevant equipment he needs. Mrs Taylor commented that her husband who had previously been employed by the Parish Council had not had any equipment other than a brush and some gloves. The necessity of a sharps bin (for used needles) was touched upon and the Clerk to follow up.

Cllr Caswell suggesting increasing the General Purpose budget by an overall figure of 3% which would likely be in line with overall budget increase. All agreed.

**Proposed: Cllr Caswell; Seconded : Cllr Saunderson; All in favour**

**16 To consider any updates to the Parish Council risk assessment required by the General Purposes Committee**

None required. Clerk to check if the electrician used is qualified.

**17 To consider a box for correspondence with the Parish Council to be placed in the village shops (Clerk item)**

Deferred to be discussed under general communication with the village including the use of social media at a later meeting.

**18 To accept notices and matters for the next agenda**

No decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified.

None.

**19 Parish matters to note**

**19.1 Village Meeting**

Cllr Caswell informed members that at the full meeting on 9 November his suggestion of a village meeting hosted by the Parish Council to discuss all the issues facing the village at the moment was approved. It was likely to be after the clocks had been changed and would be quite separate from the Parish Council AGM. All Councillors were being asked to consider items for the agenda but so far on the list were:

- Bus service
- Parking
- Village Hall
- Kier Development/A14/Highways
- Doctor's Surgery
- A14 update
- Police update
- HDC and CCC updates

It was agreed that those villages who wished to attend but who were not mobile should be collected from their homes.

**19.2 Meeting with Kier re HGV problem**

Cllr Caswell reported that there had been a successful meeting with Kier at the latest planning committee meeting. Kier had tabled suggestions for solutions to the HGV problem including a third lane and cycle lane.

**19.3 Hilton Road**

Cllr Saunderson reported he had attended a recent road safety meeting last where it had been confirmed that Hilton Road would be completed by March.

**19.4 Chequer Street Green**

A village resident had reported that the edges of the green were being eroded / damaged by car wheels and suggested some form of kerbing. The Clerk to check on ownership of the area and add to a future agenda if confirmed that it is the Parish Council.

**19.5 Quarterly meetings**

Cllr Pryke suggested quarterly meetings in 2018.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 20.58**