

**FENSTANTON PARISH COUNCIL**  
**Minutes of the meeting of the**  
**GENERAL PURPOSES COMMITTEE**  
**Fenstanton & Hilton Primary School, Fenstanton**  
**Thursday 25 January 2018**

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**Present:** Cllr Pryke – Committee Chairman  
Cllr Caswell  
Cllr Pask  
Cllr Saunderson

**In Attendance:** Miss A Eggett (clerk)

Cllr Pryke welcomed all present.

**Public Consultation**

None.

Cllr Pryke opened the meeting at 19.30

**1 Apologies for absence**

Apologies had been received from Cllr Kent and Cllr Buchanan.

**2 Declarations of interest**

None.

**3 To approve the minutes of the meeting held on Thursday 15 November 2017**

These were approved and signed.

**Proposed: Cllr Pryke; Seconded Cllr Saunderson; All in favour**

**4 Matters arising from the minutes**

**4.1 Minute 8 – Defibrillator**

It was noted that the Youth Football Club (YFC) would apply for a grant later in the year to cover annual incidental costs for 2019 (next year).

**4.2 Minute 12 – Kier Living Community Help**

It was decided that after the Clerk had established how many people would be on the Kier team and how long they were available for the priorities for assistance were :

- Pond fence repair
- Painting of the seating in the subway and other locations
- Anti-graffiti painting in the subway

Cllr Pask confirmed he would visit both the pond and the subway; it was agreed that if a meeting of this committee was needed to finalise this topic one would be called for the same day as a Full Council meeting to start before that meeting.

4.3 *Minute 19.2 – Kier meeting – HGV problem*  
Noted.

4.4 *Minute 19.4 - Chequer Street Green- erosion of edges*  
The Clerk would contact appropriate companies such as the one used for remedial work to the edges of Chapel Green for quotes for this work. Advice from the police regarding width of the road would be sought and Highways would be invited to comment on whether the 'pinch point' on the green should be widened.

## 5 **Noticeboards**

The Clerk circulated a picture of the notice board at Greenfields and this was included in discussions. Following these discussions it was decided to purchase :

- 4 no. aluminium UPVC coated lockable notice boards; one white finish
- Branded on top dome
- To take 6 x A4 sheets of paper

Locations:

- Wall outside Ash's Shop (to include LED; white finish)
- Headlands (aluminium finish)
- Greenfields (on legs; aluminium finish)
- Outside Church hall (aluminium finish)

The Clerk would contact the Church representatives with suggested board for their own meeting discussions early February.

**Proposed: Cllr Caswell; Seconded Cllr Pryke; All in favour**

## 6 **Pitfield Play Area & CIL Notification**

Members examined the quotes and plans supplied by Cllr Pryke. The equipment range was suitable for small children up to 12 year olds. It was agreed to approach 'Kompan' for a further quote to include the addition of a goal post area and a fixed basketball net which would suit older children. Once the final scheme was decided an A4 double sided flyer would be circulated to residents at both Pitfields and the Orchard illustrating the planned area and a description of the equipment. The proposal would then go to the Finance & Constitution Committee for approval as soon as possible. The Clerk to check risk assessments for annual play area safety checks. Picnic tables and seating are to be considered for this area. The CIL amount recently notified to the Parish Council was noted.

## 7 **Chequer Street Car Park – Faulty Lights**

The new quote for remedial work at the above location was approved.

**Proposed: Cllr Caswell; Seconded Cllr Pask; All in favour**

## 8 **Chequer Street Car Park – Barrier**

Quote for work to the barrier is awaited. Carry forward item.

**9 Clock Tower area rubbish bin**

The Clerk is awaiting costs for additional bins for the village as HDC are of the opinion there are sufficient. It was noted additional bins would also be needed for the new play area. Carry forward item.

**10 To accept notices and matters for the next agenda**

No decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified. Carry forward items as above.

**11 Parish matters to note**

*11.1 Foliage*

It was noted that there was considerable ivy growth at Chequer Street car park and in general around the village. The Clerk would liaise with Martin Heywood and establish the correct tool so that this could be borrowed or hired for future use.

*11.2 Rookery Place concrete bollards and planting*

A resident had contacted the Clerk regarding missing chains on concrete bollards believed to have been put in place by the Parish Council about twenty years ago. These plus the planting she felt acted as a deterrent to stop people cutting across garages to Rookery Place garage block. Laurels had been planted but these had been cut down anonymously. Concern was expressed at the extent by which laurels would grow.

Cllr Pask confirmed he would visit the area as soon as he could to look at both the lack of chains and the laurels. It was agreed that the chains be replaced with the proviso that one gap be left for access if required.

**Proposed: Cllr Caswell; Seconded Cllr Pask; All in favour**

*11.3 Entrance to Cranesbrook open area*

It was noted that there was a very low fence here that was broken in some places. Should this belong to the Parish Council repairs should be undertaken. The Clerk to clarify.

**There being no other business the meeting was closed at 20.39**