

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 9<sup>th</sup> MARCH 2017 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Caswell, Dartford, Dockerill, Henderson, Kent (Chairman), Lee, Pask, Pryke, Saunderson, West & White.

**In Attendance :** Mr S Dartford (Clerk).

**16.118 APOLOGIES FOR ABSENCE.**

Were received from District Cllr. Mead and County Cllr. Bates.

**16.119 DECLARATIONS OF INTEREST.**

Agenda item 16.129. Cllr. Saunderson. Personal interest.

**16.120 TO APPROVE THE MINUTES OF THE MEETING HELD 9<sup>th</sup> FEBRUARY 2017.**

The minutes were approved as a true record and signed by the Chairman.

**Proposed:** Cllr. Henderson. **Seconded:** Cllr. Saunderson. **Vote:** Carried.

**16.121 MATTERS ARISING.**

Agenda item 16.108. A Cllr. advised that the change in waste collection days had caused some residents, in St Ives, to wait longer for their bins to be emptied. The District Council has agreed to collect clear bags containing excess rubbish. No complaints had been received from residents in Fenstanton.

Agenda item 16.113. Sgt. Street has been contacted requesting his support in reverting to the original pick up point opposite Oaklands. To date Sgt. Street has not replied to the request. Cllr. Dartford will contact the bus company once a reply has been received.

Agenda item 16.114. It had been observed that not all busses are using the Clock Tower to turn round in the manner as specified by Whippet Coaches.

**16.122 CORRESPONDENCE & CLERK'S REPORT.**

**Fenstanton Pre School.** The Pre School mobile building is in need of modernisation and a request has been made for the Parish Council to provide funding to assist in undertaking the required work. The meeting agreed to refer the matter to the Finance & Constitution Committee for consideration with other grants at the October meeting of the Committee. The Clerk will forward the necessary documentation to the Treasurer of Pre – School.

**Mr. McGee.** The barriers at the ends of the footpath between Cherry Tree Way and Chequers Close do not allow access for mobility scooters. Mr McGee has been advised to raise his concerns with the County Council.

**County Council – Highways.** Surface dressings works are planned to be undertaken in the spring / summer on Swan Road and Talls Lane.

**Fenstanton PCC.** An expression of thanks for the grant provided by the Parish Council.

**Clerk's report.**

The meeting was advised that a small tree was blown over and a larger Cherry tree appeared to suffer damage on 23<sup>rd</sup> February. The small tree has been removed and the Parish Council's tree surgeon has inspected the Cherry tree and deemed it safe. A tree has fallen into the pond and the land owner is being contacted for its removal.

**HDC.** A Town & Parish Council's Conference is being held on 30<sup>th</sup> March. Cllr. Saunderson will attend on behalf of the Parish Council.

**16.123**

**POLICE REPORT.**

No updated report, since the last meeting, was available from the Police although the meeting was advised of four crimes which had come to the Clerk's attention.

The meeting was advised that Sgt. Street will review the success of the Hemingford Grey initiative in March and expects to extend the scheme to Fenstanton in April. Assurances have been given that the Parish Council will be kept advised of the situation.

**16.124**

**COMMITTEE REPORTS.**

**16.124.01. Finance & Constitution Committee.** Draft minutes of the meeting held 21<sup>st</sup> February were included with Members papers for information. The Chairman of the Finance & Constitution Committee provided supplementary information. The meeting was advised that, following the interviews for the position of Clerk / RFO, Mrs Sandra Thompson had been appointed, subject to suitable references, to commence employment 3<sup>rd</sup> April 2017. The Chairman advised the meeting that he had received the formal notice of resignation from the present Clerk.

**16.124.02. Burial Board.** Draft minutes of the meeting held 23<sup>rd</sup> February were included with Members papers. The Chairman of the Burial Board provided supplementary information.

**16.124.03. Planning Committee.** Draft minutes of the meeting held 28<sup>th</sup> February were distributed to all Members present. The Chairman of the Planning Committee provided supplementary information.

**16.125**

**REPRESENTATIVES REPORTS.**

**16.125.01. District Councillor's report.**

In the absence of District Cllr. Mead no report was given.

**16.125.02. County Councillors report.**

In the absence of County Cllr. Bates no report was given.

The meeting felt that on the occasions when the District or County Councillors are unable to attend a written report should be submitted.

**16.125.03. Other.** No other meetings had been attended.

- 16.126 TO CONSIDER APPLICATIONS AND TO MAKE THE APPOINTMENT TO FILL THE CASUAL VACANCY ON THE PARISH COUNCIL.**  
The meeting was advised that no applications had been received. The Clerk will continue to advertise the vacancy.
- 16.127 TO APPROVE THE COMMENCEMENT OF THE CO-OPTION PROCESS TO FILL THE VACANCY ON THE PARISH COUNCIL.**  
The meeting agreed to commence the process of co-option.
- 16.128 TO CONSIDER THE REQUEST FROM THE UNITED REFORMED CHURCH TO USE CHAPEL GREEN FOR THE ANNUAL HOBBIES DAY EVENT ON 16<sup>th</sup> SEPTEMBER 2017.**  
The meeting resolved to approve the request and should any damage be caused the United Reformed Church will effect all necessary repairs and make good.  
**Proposed:** Cllr. White.                      **Seconded:** Cllr. Pryke.                      **Vote:** Carried.
- 16.129 TO CONSIDER THE REQUEST FROM THE VILLAGE HALL TRUST TO USE CLOCK TOWER GREEN AS A BASE FOR A GARAGE SALE EVENT ON 21<sup>st</sup> MAY 2017.**  
Cllr. Saunderson had declared a personal interest in this item.  
The meeting resolved to approve the request and should any damage be caused the Village Hall Trust will effect all necessary repairs and make good.  
**Proposed:** Cllr. Henderson.                      **Seconded:** Cllr. Dartford.                      **Vote:** Carried.  
Cllr. Saunderson did not vote.
- 16.130 FINANCE.**
- 16.130.01. To receive the Financial Report & approve payments.**  
The Financial Report had been distributed to Members. It was resolved the payments be approved.  
**Proposed:** Cllr. Pryke.                      **Seconded:** Cllr. Saunderson.                      **Vote:** Carried.
- A copy of the report is appended to the minutes.
- 16.130.02. To Approve The Transfer Of Funds.**  
The RFO recommended a transfer of £5,340 from the Instant Access Business Account to the Current Account to cover expenditure for the month of March.  
**Proposed:** Cllr. Pryke.                      **Seconded:** Cllr. Saunderson.                      **Vote:** Carried.
- 16.131 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**  
Dates of forthcoming meetings had been distributed to Members.
- 16.132 PARISH MATTERS TO NOTE.**
- 1). A Member had observed that signage restricting A14 construction traffic had not been erected on the eastern approach into the Village. Following discussion it was the opinion of the meeting that signage at this point is unnecessary.
  - 2). The meeting was advised that the sewerage works on the High Street had been completed and only the removal of the traffic lights and barriers needed to be undertaken. Members were advised, however, that further disruption can be expected in the near future whilst a new gas main is laid into the site of the former 22, High Street.
  - 3). It had been observed that a small plum tree had been broken on a green area in Headlands. The Clerk will contact the Parish Council's maintenance

- contractor to remove the tree.
- 4). It was reported that Cedar tree branches were on the verge in the High Street. The Clerk will contact the Parish Council's maintenance contractor to remove the branches.
  - 5). The meeting was advised that the graffiti had not been removed from the subway. The Clerk will contact the District Council.
  - 6). A Member reported that the footpath from Pear Tree Close to the subway is in a poor condition.
  - 7). A Member had observed seats and pallets in the trees facing the turning area in Hilton Road. It was felt this may be a meeting place and the area should be monitored.

There being no further business the meeting closed at 8:23pm.

Abbreviations used in these minutes are as follows:-

HDC.  
RFO.

Huntingdonshire District Council.  
Responsible Financial Officer.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )