

FENSTANTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 8th NOVEMBER 2012 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

Present : Cllrs : Blunt, Dartford, Harlock, Henderson, Lee, Place, Saunderson, West & White (Chairman).

In Attendance : Mr S Dartford (Clerk) & 1 parishioner.

12.086 APOLOGIES FOR ABSENCE.

Were received from : Cllr Geard & Cllr Bates.

12.087 DECLARATIONS OF INTEREST.

None were received.

12.088 POLICE REPORT.

12.088.01. To review the list of reported crimes.

A report of crimes for the month of August, the latest available from the Police, was distributed to the meeting for information.

A copy of the report is attached to the Minutes for information.

A summary of Policing in Huntingdonshire was distributed to all Members for information.

12.089 TO APPROVE THE MINUTES OF THE MEETING HELD 11th OCTOBER 2012 .

A Member wished it to be minuted that the Chairman had written to the three former Councillors thanking them for their service to the Parish Council.

Agenda item 12.082. The meeting was advised that the word Chairman should be amended to Chairmen.

The minutes were approved and signed by the Chairman.

Proposed: Cllr. Saunderson. **Seconded:** Cllr. Harlock. **Vote:** Carried.

12.090 MATTERS ARISING.

Agenda item 12.077. Further to the letter from Mr Smallshaw a Member advised the meeting that several parishioners had approached him and congratulated the Parish Council for the newsletter. The meeting thanked Cllr. Dartford for producing the newsletter.

Agenda item 12.079.01. The meeting was advised that a decision on the charging for additional green bins is being taken by the District Council this evening.

Agenda item 12.085.1. The meeting was advised that all the subway lights have been replaced and that the subway is scheduled for re-painting next week.

12.091 CORRESPONDENCE & CLERK'S REPORT.

United Reform Church. Requesting the use of Chapel Green on 14th September 2013 for an event and apologising for not advising the Parish Council of their intentions in previous years.

CCC. A summary leaflet of a recent questionnaire that had been conducted on the Guided Busway.

United Reform Church. Comments regarding the proposed works to Chapel Green. The comments will be considered by the General Purposes Committee at the next meeting. The meeting was further advised that a site meeting had taken place between Cllr. Henderson, the Clerk and Mr Winfield during which the comments by the Church were discussed.

HDC. Information concerning the Ash Dieback disease (*Chalara fraxinea*).

Clerk's report.

The pond clean was successfully undertaken on 13th October. Several Parishioners attended along with Cllrs. Harlock & Saunderson. The Clerk thanked those who had taken part.

No call for an election to fill the vacant seats on the Parish Council has been made. The Clerk will now commence the co-option process. The meeting was further advised that an expression of interest has been received from a Parishioner.

The meeting was advised that a suitable property may have been found to relocate the Doctor's surgery.

Complaints had been received concerning dog fouling in the Cemetery and Children climbing on headstones. The Clerk has written to the school and will include the matter in the next edition of Spectrum.

12.092 COMMITTEE REPORTS.

12.092.01. Finance & Constitution Committee. Draft minutes of the meeting held 25th October had been distributed to all Members. The Chairman of the Finance & Constitution Committee supplied supplementary information. It was noted that the draft minutes did not indicate that the grant recommend to the Bowls Club was subject to Parish Council approval. The minutes of the meeting will be amended to reflect the omission.

12.092.02. Planning Committee.

A report of Planning applications since the last meeting was given by Cllr. Lee. Cllr. Lee also reported on the Huntingdonshire Local Plan to 2036. The consultation document will be completed next week and will include comments regarding the Ivy Nurseries site and noise / pollution concerns regarding any future development at the Dairy Crest site.

12.092.03. Other.

No other Committee meetings had been held.

12.093 REPRESENTATIVES REPORTS.

12.093.01. District Councillors report. Cllr. Harlock advised the meeting that there were no matters that had a bearing on Fenstanton.

12.093.02. County Councillor's report. Cllr. Harlock advised the meeting, in the absence of Cllr. Bates, that the County Council had received funding to extend the car park at the Guided Busway in St Ives. The suggestion was made that the Parish Council should make further progress concerning the reduction in street lighting. The matter will be included on the agenda for the next meeting.

12.093.03. Huntingdonshire Traffic Management Committee. A report of the meeting held 22nd October was given by the Parish Council's representative.

12.093.03. Other. Cllrs: White, Lee and Harlock attended a meeting with officers, elected Members of Huntingdonshire District Council and a representative of the Agent for the Dairy Crest site at Pathfinder House on 6th November to discuss the form of development that may be undertaken once a full closure becomes effected. Information re the points raised by the Parish Council's representatives were distributed to all Members for information. The meeting was advised that the District Council and the representative for the Agent were sympathetic and appeared supportive of the comments. A copy of the document is appended to the minutes for information. A report of the meeting was given by Cllr. Lee.

12.094 TO CONSIDER A BID FOR LOCAL HIGHWAYS INITIATIVE.

Following the site meeting with Mr Winfield (County Highways) it was suggested that a bid be submitted for kerbing Chapel Green using conservation kerbing. Following discussion it was resolved to submit an application covering all the necessary work to restore verges on the green and the verge opposite the green in Talls Lane which is also severely eroded.

Proposed: Cllr. Henderson. **Seconded:** Cllr. Lee. **Vote:** Carried.

The Clerk will endeavour to convene a meeting with Ms. Challis (County Highways) to ensure the Parish Council submits the strongest possible bid.

12.095 TO APPROVE THE AMENDMENTS TO STANDING ORDERS.

The meeting resolved to approve the amendments as recommended by the Finance & Constitution Committee.

Proposed: Cllr. Lee. **Seconded:** Cllr. Harlock. **Vote:** Carried.

12.096 PARISH ACTION PLAN 2012/13.

The meeting reviewed and approved the layout of the revised action plan. During discussion it was agreed that each Committee should include the items, appertaining to that Committee, on the agenda of future meetings. The Committees should consider an effective timescale for the completion of the action. Any financial implication should also be considered and a bid submitted to the Finance Committee for consideration and inclusion into the budget.

12.097 FINANCE

12.097.01. To approve the payment of grants and donations as recommended by the Finance & Constitution Committee.

The meeting resolved to approve the recommendations.

Proposes: Cllr. Henderson. **Seconded:** Cllr. Harlock. **Vote:** Carried.

12.097.02. To receive the financial report & approve payments.

The Financial Report had been distributed to Members. It was resolved the payments be approved.

Proposed: Cllr. Henderson. **Seconded:** Cllr. Saunderson. **Vote:** Carried.

A copy of the report is appended to the minutes.

12.097.03. To Approve The Transfer Of Funds.

The RFO recommended a transfer of £2,120.00 from the Instant Access Business Account to the Current Account to cover expenditure for November and December.

Proposed: Cllr. Henderson.

Seconded: Cllr. Harlock.

Vote: Carried.

12.098 CALENDAR OF KNOWN FORTHCOMING MEETINGS.

Dates of forthcoming meetings had been distributed to Members.

12.099 PARISH MATTERS TO NOTE.

There were no Parish matters to note.

There being no further business the meeting closed at 9.25 pm.

Abbreviations used in these minutes are as follows:-

CCC	Cambridgeshire County Council.
HDC	Huntingdonshire District Council.
RFO.	Responsible Financial Officer.