

FENSTANTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 14th NOVEMBER 2013 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

Present : Cllrs : Blunt, Dartford, Harlock, Henderson, Kent, Lee, Pask, Peerthy, Place, Pryke, Saunderson, West & White (Chairman).

In Attendance : Mr S Dartford (Clerk), 1 Parishioner, 1 member of the public, Mr Huntington (HDC) & Mr Hanlon (Savills)

13.085 APOLOGIES FOR ABSENCE.

Were received from County Cllr. Bates.

13.086 DECLARATIONS OF INTEREST.

Cllr. Harlock. Personal & pecuniary interests. Agenda item 13.092.02.

Cllrs: Blunt, Henderson & Place. Personal interests. Agenda item 13.095.

13.087 TO RECEIVE INFORMATION ON THE PROPOSED DEVELOPMENT AT THE VINDIS SITE.

The Chairman closed the meeting at 19:35 to allow Mr Huntington & Mr Hanlon to appraise Members of the type of development envisaged. The meeting was advised that at this juncture no design brief has been prepared and that no decision had been made on the number of dwellings for the site. It is expected that the agents will submit an outline Planning Application early next year. It is the District Councils intention to form a working group comprising of 2 Councillors from Fenstanton, Cllr. Harlock (Fenstanton & District Councillor), a Councillor from Hemingford Grey Parish Council, St Ives Town Council and County Councillor Bates. The meeting was further advised that the CIL contribution for the development will be allocated to Fenstanton.

The meeting expressed concern that, over time, the scale of development could see Fenstanton become part of St Ives. Mr Huntington denied that this would happen.

The Chairman reopened the meeting at 20:10

13.088 POLICE REPORT.

13.088.01. To review the list of reported crimes.

A report of crimes for the month of September, the latest available from the Police, was distributed to all Members present for information. The meeting was advised that vehicle damage had occurred in Talls Lane.

13.089 TO APPROVE THE MINUTES OF THE MEETING HELD 10th OCTOBER 2013.

A Member requested that under agenda item 13.076 line 10 the word 'developer' be changed to 'owner'. The amendment was duly made.

The minutes were approved and signed by the Chairman.

Proposed: Cllr. Pryke.

Seconded: Cllr. Harlock.

Vote: Carried.

13.090 MATTERS ARISING.

There were no matters arising from the minutes.

13.091 CORRESPONDENCE & CLERK'S REPORT.

Fenstanton Church Centre requested support from the Parish Council for the improvements to the building. Members were advised that the matter is included as an agenda item.

Clerk's report.

A representative from Carrilion has been tasked by the Highways Agency to solve the problem of the Subway flooding. Cllr. Saunderson has been appraised of the action. The meeting was further advised that drainage cleansing, jetting and CCTV works are to be undertaken commencing 15th November.

Cllr. Dartford has obtained two, nearly new, filing cabinets at no cost to the Council. The Clerk thanked Cllr. Dartford for the acquisition.

A Councillors guide to Openness and Transparency on Personal Interests as issued by the Dept. for Communities & Local Government had been distributed to all Members.

The meeting was advised that Mr Duggan of Wiser Recycling will be invited to the January meeting to explain further the benefits his company may provide to the Parish.

Information regarding the Local Joint Committees had been distributed to all Members present.

Information from the P3 Co-ordinator concerning the impact the new proposed A14 route may have on Parish footpaths was distributed to all Members present. The matter will be discussed at the next P3 meeting.

13.092 COMMITTEE REPORTS.

13.092.01. Finance & Constitution Committee. Draft minutes of the meeting held 24th October had been distributed to all Members. The Committee Chairman provided the meeting with supplementary information.

13.092.02. Planning Committee.

A report of planning matters since the last meeting was given by the Committee Chairman.

Huntingdonshire Local Plan to 2036 consultation.

Cllr. Harlock declared a personal & pecuniary interest in the item and retired from the meeting.

A consultation on the latest amendments to the plan is being held from 8th November until 6th December.

The meeting was advised that further land had been identified for development in the Parish. The land extends from The Park (land previously identified) to include the allotments. The meeting agreed that a response be made reiterating the comments made previously and strongly objecting to the loss of the allotments. The Chairman of the Planning Committee and the Clerk will formulate the response.

Cllr Harlock re-joined the meeting at 20:40.

13.092.03. Other.

No other meetings had been convened.

13.093 REPRESENTATIVES REPORTS.

13.093.01. District Councillors report. Cllr. Harlock reported on matters appertaining to the Parish. The meeting was advised that the District Council's Development Management panel had met to informally consider the Dairy Crest site design brief. The panel did not approve the brief but it was noted. The meeting was further advised that the site is now being actively marketed.

13.093.02. County Councillor's report. In the absence of County Cllr. Bates no report was given.

13.093.03. Other – St Ives Road Safety Committee. A report of the meeting held Tuesday 12th November was given by the Parish Council's representative. The meeting was advised that the County no longer had any budget to undertake major road works.

13.094 TO CONSIDER SUPPORTING THE REQUEST BY Mr BARNETT FOR BANKING ON THE VILLAGE SIDE OF HALL GREEN BROOK.

The Chairman closed the meeting at 20:45 to allow Mr Barnett to address the meeting. The Chairman reopened the meeting at 2050. A communication had been received from the Environment Agency stating they had no objection to the work Mr Barnett proposed undertaking. A copy of the communication had been distributed to all Members present. Following discussion the meeting noted the correspondence from the Environment Agency stating they had no objection to Mr Barnett's request.

13.095 TO CONSIDER PROVIDING SUPPORT FOR THE CHURCH CENTRE IMPROVEMENTS.

Cllrs: Blunt, Henderson & Place had declared personal interests. The Church Hall Committee has requested the Parish Council support the refurbishment of the building to assist in obtaining grant funding. Information received from the Church Centre had been distributed to all Members. Following discussion it was resolved to support the refurbishment works.
Proposed: Cllr. Harlock **Seconded:** Cllr. Lee. **Vote:** Carried.
Cllrs: Blunt, Henderson & Place did not vote.

13.096 CIL – MEANINGFUL PROPORTION. TO AGREE A RESPONSE TO QUESTIONS 1 & 3.

Information had been distributed to all Members. Following discussion the meeting resolved to answer the questions as follows:

Question 1 (a). Fenstanton Parish Council; accept the legal responsibilities that the CIL meaningful proportion receipts brings to us as a local Council.

Question 3. Fenstanton Parish Council would like CIL receipts to be paid twice yearly.

Proposed: Cllr. Harlock **Seconded:** Cllr. Pryke. **Vote:** Carried.

- 13.097 TO CONSIDER SUBMITTING A BID FOR THE LOCAL HIGHWAY IMPROVEMENT INITIATIVE 2014 / 2015.**
Following discussion the meeting resolved to resubmit the bid for the kerbing of Chapel Green.
Proposed: Cllr. Lee. **Seconded:** Cllr. Saunderson. **Vote:** Carried.
- 13.098 PARISH ACTION PLAN – 2013 / 2014.**
There were no further actions. The meeting was advised that further actions may arise from the Finance & Constitution Committee meeting.
- 13.099 FINANCE.**
- 13.099.01. To approve the payment of grants and donations as recommended by the Finance & Constitution Committee.**
It was resolved to approve the recommendations of the Committee.
Proposed: Cllr. Harlock. **Seconded:** Cllr. Lee. **Vote:** Carried.
- 13.099.02. To receive the financial report & approve payments.**
The Financial Report had been distributed to all Members present. It was resolved the payments be approved.
Proposed: Cllr. Henderson. **Seconded:** Cllr. West. **Vote:** Carried.
- 13.099.03. To approve the transfer of funds.**
The RFO recommended a transfer of £2,120 from the Instant Access Business Account to the Current Account to cover expenditure for the month of November and December.
Proposed: Cllr. Harlock. **Seconded:** Cllr. Pryke. **Vote:** Carried.
- 13.100 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**
Dates of forthcoming meetings had been distributed to Members.
- 13.101 PARISH MATTERS TO NOTE.**
1. Cllr. Kent advised the meeting that he had attended a Basic Tree Inspection Course.
 2. It was reported that Swan Road has become badly potholed.
 3. The meeting was advised that encouragement is being given to plant poppies in commemoration of the start of the 1914-18 war. The meeting will consider the matter at the January meeting.
 4. It was reported that part of the perimeter fence at the Church Street car park had collapsed due to the posts having rotted. The matter will be reported to the District Council who are responsible for the car park.
 5. A Member expressed concern at increasing energy costs. The meeting was advised that Cambridgeshire County Council are expected to announce a Community Energy scheme in December.

There being no further business the meeting closed at 9:21pm.

Abbreviations used in these minutes are as follows:-

CIL.
RFO.

Community Infrastructure Levy
Responsible Financial Officer.

Signed _____ (Chairman)

_____ (Date)