

FENSTANTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 14th MAY 2015 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

Present : Cllrs : Dartford, Henderson, Kent, Lee, Pask, Place, Pryke, Saunderson, West & White.

In Attendance : Mr S Dartford (Clerk), Cllr. Mead, Cllr. Bates, Mr. Henry (Savilles), Ms. Harvey (Savilles), Mr. North (Morris Homes) & 6 Parishioners.

15.001 ELECTION OF CHAIRMAN FOR THE ENSUING YEAR.

A nomination was received for Cllr. Kent to assume the office of Chairman a nomination was also received for Cllr. Henderson. Cllr. Henderson declined the nomination. Cllr. Kent agreed to accept the nomination on the proviso that it would be for one year only.

Proposed: Cllr. Dartford. **Seconded:** Cllr. Pryke. **Vote:** Carried.

Cllr. Kent was, therefore, elected as Chairman for the ensuing year.

15.002 TO RECEIVE THE CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE.

Cllr. Kent signed the Declaration of Acceptance of Office.

The Chairman welcomed Cllr. Mead as Parish's District Councillor. The Chairman thanked Cllr. Henderson for his Chairmanship during the past year and former Cllrs. Blunt, Harlock and Peerthy for their contribution to the Parish Council during their terms of office.

7:34 The Chairman closed the meeting for the public consultation.

7:37 The Chairman re-opened the meeting.

15.003 TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE FROM ALL COUNCILLORS.

All Members duly signed their Declaration of Acceptance of Office.

15.004 APOLOGIES FOR ABSENCE.

All Members were present.

15.005 DECLARATIONS OF INTEREST.

Declarations of interest were received from:-

Cllr. Saunderson. Agenda item 15.009. Personal interest

Cllr. Place. Agenda item 15.009. Personal interest.

Cllr. Henderson. Agenda item 15.009. Personal interest.

15.006 ELECTION OF VICE CHAIRMAN FOR THE ENSUING YEAR.

A nomination was received for Cllr. Henderson to assume the office of Vice Chairman.

There were no other nominations. Cllr. Henderson accepted the nomination.

Proposed: Cllr. Place. **Seconded:** Cllr. Pryke. **Vote:** Carried.

Cllr. Henderson was duly elected as Vice Chairman for the ensuing year.

15.007 APPOINT STANDING COMMITTEES.

The meeting resolved to re-appoint the Standing Committees en-bloc and re-assess the Committee membership and fill the various vacancies once new Members have been co-opted.

Proposed: Cllr. White.

Seconded: Cllr. Saunderson.

Vote: Carried.

15.008 TO APPOINT REPRESENTATIVES.

a) Cambridge & Peterborough Association of Local Councils.

Cllr. Saunderson agreed to represent the Parish Council.

b) St Ives Road Safety Committee. Cllr. Saunderson agreed to represent the Parish Council.

c) Village Hall Management Committee. Cllrs. Place and Saunderson agreed to represent the Parish Council.

d) Fenstanton Town Trust. The meeting was advised that all current Trustees wish to remain. It was agreed that the Trustees remain unchanged.

15.009 DAIRY CREST SITE – PRESENTATION BY MORRIS HOMES.

The Chairman closed the meeting at 19:50 to allow the representatives of the potential Developers to address the Parish Council. The meeting was advised that the vision of the development remains close to the original design brief. Members raised a number of points and requested clarification concerning the development. The Developers were unable to confirm details until such time as discussions with the District Council had been held. It was agreed that further meetings will take place between the Developers and the Parish Council once the discussions with the District Council have been held. It was further agreed that Cllrs. Lee and White will represent the Parish Council. The Chairman re-opened the meeting at 20:20. The meeting was advised that the Planning Committee will discuss the comments made at the meeting convened for 28th May and report its views to the Parish Council at the June meeting.

15.010. LORRY PARKING – A4 EASTBOUND SLIP ROAD.

A letter from the residents of Oaklands requesting support from the Parish Council to allow them to obtain grant funding through the County Council for the provision of yellow lines on the slip road to prevent lorry parking had been distributed to all Members.

The Chairman closed the meeting at 20:22 to allow a spokesman for the residents of Oaklands to address the Members. The Chairman re-opened the meeting at 20:26.

It was noted that this is a County Council Highways issue and that they are unable to provide parking restrictions due to the lack of funds.

The meeting was advised that any application for grant funding would have to be made through the Parish Council and under the Local Minor Highway Grant scheme the Parish Council would be expected to contribute 50% of the cost. During discussion it was stated that the Parish Council would be unable to make a financial contribution during this financial year and the matter would have to be considered when the budget and precept for next year are being set. A number of suggestions were made including imposing a weight restriction or a Stopping

Up Order although any of these measures would have a cost implication to the Parish Council. It was suggested to the residents that they may wish to raise the issue with the Member of Parliament for the Constituency. Members expressed sympathy for the residents. It was resolved to support the residents in their quest for the provision of yellow lines directly with the County Council and also to write to the Constituency Member of Parliament.

Proposed: Cllr. White. **Seconded:** Cllr. Saunderson. **Vote:** Carried.

15.011 TO APPROVE THE MINUTES OF THE MEETING HELD 9th APRIL 2015.

The minutes were approved and signed by the Chairman.

Proposed: Cllr. Henderson. **Seconded:** Cllr. Place. **Vote:** Carried.

15.012 MATTERS ARISING.

There were no matters arising.

15.013 ANNUAL PARISH ASSEMBLY.

The notes of the Annual Parish Assembly were distributed to all Members for information.

15.014 POLICE REPORT.

15.014.01. To review the list of reported crimes.

A report of crimes for the month of March, the latest available from the Police, was distributed to Members for information. The meeting was advised that during April and the beginning of May a shoplifting offence had occurred in Ash's Stores and a bilking had taken place at the Shell Garage. The meeting was further advised that the police had received complaints concerning parking at the Swan Road / High Street junction, in the bus stop opposite Swan Road and the Rookery Way / High Street junction. It was agreed to invite Ch. Ins.Hunt to future meeting.

15.015 CORRESPONDENCE & CLERK'S REPORT.

Wiser Recycling: A collection of unwanted electrical items will take place on 1st June.

Fenstanton Youth Football Club. Permission is requested to allow the Club to play home games at Hampton Close for the forthcoming season. The matter will be referred to the General Purposes Committee.

Clerk's report.

Notification has been received that the County Council expect to replace the Low Road bridge (Turnpike Bridge) in early 2017.

The three Casual Parish Council Vacancies will be advertised in the next edition of Spectrum and will also be advertised on the Parish Council noticeboards. A closing date of 9th June will be given to allow consideration and appointments to be made at the June Parish Council meeting.

The Parish Council has to agree a recipient for the Village Community Award and appoint a representative of the Parish Council to present the award. This will be included as an agenda item at the June meeting.

Mr Hobbs has advised the Clerk that he feels the problem with the clock chiming has been caused by the wiring run for the Christmas lights. He also raised

concerns that if the cable is not fully sheathed or protected it could wear and short to the clock mechanism. The Clerk will raise these issues with the Village Hall Committee.

The Internal Audit was undertaken on 29th April 2015. The Auditor was satisfied with the Council's accounts and procedures.

Members attention was drawn to the finance report which shows a CIL payment of £1,415.25 in respect of planning application 12/01545FUL, erection of 3 bedroom dwelling on land at 5, Hall Green Lane.

15.016**COMMITTEE REPORTS.**

15.016.01. Planning Committee. Draft minutes of the meeting held 30th April had been distributed to all Members. Supplementary information was given by a Member of the Planning Committee.

15.016.02. Website Working Group. An update of progress was given by a Member of the Working Group. The meeting was advised that although Mr Peerthy is no longer a member of the Parish Council he will assist the working group in finalising the website.

15.017**REPRESENTATIVES REPORTS.**

15.017.01. A14 Preliminary Meeting. A report of the meeting held 13th May was given by Cllr Kent. The meeting was advised that an open meeting is to be held in Hilton on 30th July.

5.017.02. Other. A report of the St Ives Road Safety Committee meeting held on 12th May was given by the Parish Council's representative.

15.018**FINANCE****15.018.01. To adopt the Annual Accounts.**

It was resolved to adopt the Annual Accounts.

Proposed: Cllr. White.

Seconded: Cllr. West.

Vote: Carried.

15.018.02. To approve Receipts and Payments for financial year 2013/2014.

The Receipts and Payments Account and Supporting Statement as prepared by Mr. S. L. Dartford, the Responsible Financial Officer, were approved by resolution and signed by the Chairman.

Proposed: Cllr. White.

Seconded: Cllr. Pryke.

Vote: Carried.

15.018.03. To approve the Statement of Accounts and Annual Governance Statement for Financial Year 2014 /2015.

The Statement of Accounts and Annual Governance for financial year 2014/2015 as prepared by the Responsible Financial Officer were approved by resolution, and signed by the Chairman.

Proposed: Cllr. Henderson.

Seconded: Cllr. Pryke.

Vote: Carried.

15.018.04. To re-appoint Ensors as the Internal Auditor.

The meeting resolved to re-appoint Ensors as the Parish Council's Internal Auditor.

Proposed: Cllr. White.

Seconded: Cllr. Pryke.

Vote: Carried.

15.018.05. To receive the Financial Report & approve payments.

The Financial Report had been distributed to Members. It was resolved the payments be approved.

Proposed: Cllr. White.

Seconded: Cllr. Lee.

Vote: Carried.

15.018.06. To Approve The Transfer Of Funds.

The RFO recommended a transfer of £1,600.00 from the Instant Access Business Account to the Current Account to cover expenditure for the month of May.

Proposed: Cllr. Henderson.

Seconded: Cllr. Pryke.

Vote: Carried.

15.019 CALENDAR OF KNOWN FORTHCOMING MEETINGS.

Dates of forthcoming meetings had been distributed to Members.

15.020 PARISH MATTERS TO NOTE.

1. The meeting was advised that there appeared to be an increase of fly-tipping in the area.
2. A Member advised the meeting that he had been advised that the County Council had rejected the revision to the Whippet Coaches timetable. The information could not be substantiated as accurate.
3. The meeting was advised that there is a possibility of a World War 1 visitor Centre/attraction being constructed at the Hemingford Abbots golf course.
4. The meeting was advised that there will be no change to the Parish's electoral Boundary following the Boundary Commissions review.

There being no further business the meeting closed at 9.36pm.

Abbreviations used in these minutes are as follows:-

RFO.

Responsible Financial Officer.

Signed _____ (Chairman)

_____ (Date)