

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 14<sup>th</sup> MARCH 2013 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Blunt, Dartford, Geard, Harlock, Henderson, Kent, Lee Place, Pryke, West & White (Chairman).

**In Attendance :** Mr S Dartford (Clerk), 2 Parishioners

The Chairman thanked the Vice Chairman for Chairing the last meeting in his absence.

**12.129 APOLOGIES FOR ABSENCE.**  
Were received from: Cllrs: Saunderson.

**12.130 DECLARATIONS OF INTEREST.**  
None were received.

**12.131 POLICE REPORT.**  
**To review the list of reported crimes.**  
A report of crimes for the month of January, the latest available from the Police, were distributed to the meeting for information.  
Copy of the report is attached to the Minutes for information.  
The meeting was advised that information had been sought concerning the incidents of violent crime recorded in Rookery Way and Tythe Piece, as requested at the last meeting. The Police have responded stating that they do not feel this is a trend and that there are no concerns from a Police or public perspective.  
Information had been distributed to all Members advising that the Police are reinvigorating the Neighbourhood Watch Scheme.  
Information had been distributed to all Members outlining Police activity in the Village.

**12.132 TO APPROVE THE MINUTES OF THE MEETING HELD 14<sup>th</sup> FEBRUARY 2013.**  
A Member requested an amendment be made to the minutes:  
Agenda item 12.119 Clerk's report. The fifth item regarding the Queens Diamond Jubilee Oak tree. The following be added to the last sentence "but can be replaced by HDC".  
The amendment was duly made.  
The minutes were approved as a true record and signed by the Chairman.  
**Proposed:** Cllr. Pryke.                      **Seconded:** Cllr. Kent.                      **Vote:** Carried.

**12.133 MATTERS ARISING.**  
There were no matters arising.

**12.134 CORRESPONDENCE & CLERK'S REPORT.**  
**Fenstanton Village Sports.** Grant request. The request will be considered by the Finance and Constitution Committee at the appropriate meeting.

**Mrs Parkin.** Concern at the Low Road flooding. The Clerk has replied.

**NHS.** Information concerning cancer related deaths in the Parish following a query by the Parish Council Chairman. A copy of the correspondence was distributed to all Members for information.

**HDC.** The new property on land at 5 Hall Green Lane is to be known as Oakside, 4 Hall Green Lane, Fenstanton.

**Royal British Legion – Poppy Appeal.** An expression of thanks for the donation provided by the Parish Council.

**Clerk’s report.**

The County Council will be installing solar powered stud lights on the maintenance track by the Guided Busway between Orchard Park and St Ives. Work was expected to start on 20<sup>th</sup> February between Oakington and Girton and from Longstanton Park & Ride to Longstanton Village.

Vandal proof LED lighting has been installed in the subway.

Two candidates qualification forms have been received. The election to fill the Parish Council’s casual vacancy will be included as an agenda item for the next meeting.

Cllr. Henderson will attend the Panel meeting on 18<sup>th</sup> March to support and present the Parish Council’s bid to restore Chapel green under the Local Highway Improvements.

**12.135 COMMITTEE REPORTS.**

**12.135.01. General Purposes Committee.** Draft minutes of the meeting held 28<sup>th</sup> February were distributed to all Members for information. The Chairman of the General Purposes Committee provided the meeting with supplementary information.

**12.135.02. Planning Committee.**

A report of planning matters and applications received since the last meeting was given by Cllr. Lee. A Member queried a report, which had appeared in Spectrum under the Parish Council’s banner, regarding the poultry farm at Galley Hill. The meeting was advised that the article had not been submitted by the Clerk or any Member of the Council. The origins of the article were unknown. The Clerk will advise Parishioners, in the next edition of Spectrum, that the article was not submitted by, or attributable, to the Parish Council.

**12.135.03. Other.**

No other Committee meetings had been held.

**12.136 REPRESENTATIVES REPORTS.**

**12.136.01. District Councillor’s report.** Cllr. Harlock advised the meeting that there were no matters appertaining to the Parish.

**12.136.02. County Councillor’s report.** In the absence of Cllr. Bates no report was given.

**12.136.03. Other.** No other meetings had been attended.

**12.137 TO CONSIDER IMPLEMENTING A COMMUNITY LED PLAN.**

During discussion it was agreed to hold 4 meetings, possibly on 2 evenings and 2 Saturdays, over a two week period to gauge the support for a Community Led Plan from Parishioners. The Chairman / Vice Chairman will attend the meetings with a representative from CAMBSACRE. Cllrs Blunt and Place will liaise with CAMBSACRE to arrange suitable dates. Once the dates are confirmed the Clerk will arrange the venue. Cllrs. Blunt and Place will organise the necessary publicity material.

Following discussion it was resolved that, subject to the response received at the Meetings, the Parish Council will consider the implementation of a Community Led Plan.

**Proposed:** Cllr. Lee.                      **Seconded:** Cllr. Harlock.                      **Vote:** 10 in favour.  
1 against.

The resolution was, therefore, carried.

**12.138 SUBWAY FLOODING.**

A paper had been produced by a Member outlining the causes of the subway flooding and suggesting various methods to prevent further flooding. Following considerable discussion it was agreed to support the suggestion to include the sweeping of leaves into Mr Turner's contract. However, it was the overwhelming view of the meeting that the responsibility of the subway did not lay with the Parish Council. It was, therefore, resolved to undertake the sweeping of leaves and that all other aspects are referred to the relevant authorities as a matter of urgency.

**Proposed:** Cllr. White.                      **Seconded:** Cllr. Harlock.                      **Vote:** Carried.

**12.139 TO APPOINT COUNCILLORS TO UNDERTAKE A REVIEW OF PARISH STREET LIGHTING.**

Cllr. White volunteered to undertake the task and present a report to Members for consideration at a future meeting. Cllr. Kent agreed to assist Cllr. White.

**12.140 PARISH ACTION PLAN 2012/13.**

The meeting reviewed the decisions and comments made by the General Purposes Committee for inclusion into the Action Plan. The meeting further agreed to add the provision of benches to the Action Plan.

**12.141 FINANCE****12.141.01. To receive the financial report & approve payments.**

The financial report had been distributed to Members. It was resolved the payments be approved.

**Proposed:** Cllr. Geard.                      **Seconded:** Cllr. Henderson.                      **Vote:** Carried.

A copy of the report is appended to the minutes.

**12.141.02. To Approve The Transfer Of Funds.**

The RFO recommended a transfer of £4,860.00 from the Instant Access Business Account to the Current Account to cover expenditure for the month of March.

**Proposed:** Cllr. Place.                      **Seconded:** Cllr. West.                      **Vote:** Carried.

**12.142 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**

Dates of forthcoming meetings had been distributed to Members.

**12.143 PARISH MATTERS TO NOTE.**

- 1). The meeting was advised that the electricity to some parts of the Village will be cut off on 15<sup>th</sup> March.
- 2). The meeting was advised that the Village Hall Committee AGM will be held on Monday 18<sup>th</sup> March.
- 3). The meeting was advised that the ivy on the Church yard wall had been removed exposing the old brickwork. Concern was expressed that the brickwork may deteriorate due to its exposure to the elements. The Clerk will contact conservation and seek information on methods of preservation.

There being no further business the meeting closed at 9.25 pm.

Abbreviations used in these minutes are as follows:-

Cllrs.  
HDC.  
RFO.

Councillors.  
Huntingdonshire District Council.  
Responsible Financial Officer.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )