

FENSTANTON PARISH COUNCIL

Minutes of the full Parish Council Meeting

Fenstanton & Hilton Primary School, Fenstanton

Thursday 11 January 2018 @ 7.30 pm

Present: Cllr Kent – Chairman
Cllr Buchanan
Cllr Caswell
Cllr Dartford
Cllr Henderson
Cllr Lee
Cllr Pryke
Cllr Saunderson
Cllr White

In Attendance: Miss A Eggett – clerk
District Cllr Mead
One parishioner

Cllr Kent welcomed all present including one member of the public, Sergeant Andrew Street, Mr John Blyde (Hemingford Abbots) and James Griffiths from Kier Living

Public Consultation – Mick George waste plant

Cllr introduced Mr Blyde from Hemingford Abbots who had been looking at the proposals from Mick George for taking over Hemingford Abbots golf club.

Mr Blyde tabled a drawing of the golf course in relation to the local areas. He pointed out that general wind is westerly so that any smells would move in the Fenstanton direction. There were general concerns that the waste site was simply not suitable for this area. Mr Blyde also showed a drawing from the second public meeting showing the concept. This would be a huge complex and a correspondingly huge number of Lorries would be needed to feed it. The project is in pre application stage and came under minerals and waste policies under CCC, not planning. One of the main concerns for the villages of Hemingford Grey and Abbots was around traffic issues. An actual application had not been made as there had been a series of complaints lodged from both villages.

Mr Blyde felt there was a fire risk adding that fires at these types of plants were rarely attended or put out by the fire services. He compared the site to the one in St Ives but stressed it would be massively bigger in size. It would be bringing in waste from other parts of the UK.

He continued that there were facilities already available which had not been taken up which was another reason the villages of Grey and Abbots felt this scheme was not needed. Mick George had also been buying up land and had taken on Savills to consult on the building of houses. Hemingford Abbots had raised a sum of money to fight the progress of this scheme. Whilst this was all conjecture at present there was a genuine concern about the application. He urged all to attend the public meetings at both villages and invited all to contact him or meet with him.

Cllr Kent thanked Mr Blyde for the update stating Fenstanton Parish Council was keeping a watching brief on this. Mr Blyde would inform Cllr Kent when there was actual application was submitted however Cllr Lee suggested inviting Mick George to address members. It was likely that there would be a general notification that any application had been submitted. Mr Blyde left the meeting.

Public Consultation - Flooding

The resident present stated he continued to experience draining problems and asked Cllr Mead for his help. He continued that the Anglian Water pipes across his field were flooding his land. Cllr Lee stressed the Parish Council would support Mr Barnett as much it could and would contact Anglian Water on his behalf. Cllr Mead confirmed he would visit Mr Barnett next week to look into this problem (the problematic road pipe belongs to HDC).

ACTION: Cllr Mead

The Chairman opened the meeting at 19.40.

17.199 Apologies for Absence

Apologies had been received from Cllr West and Cllr Bates.

17.100 Declarations of Interest

None.

17.102 To Approve the Minutes of 9 November 2017 already circulated.

There were approved.

Proposed: Cllr. White Seconded: Cllr. Henderson Vote: All in favour.

17.103 Matters Arising from the Minutes

17.103.1 Minute 17.085.2 *Conington Road*

Cllr White reported that the state of the road had been improved but that work was still required further along at Pear Tree Close. Mike Evans at Highways England had notified the Chairman this would be done; Mr Evans to be invited to address the Parish Council rather than members take up his invitation to the Swavesey site.

ACTION : Clerk to issue invite

17.103.2 *Minute 17.086.1 Parking – Mo's Motors*

Cllr Henderson confirmed he had met with Mo who was going to ask his staff about parking however Mo felt it was unlikely this would improve matters.

Cllr Mead confirmed he had asked the operations department at HDC if there was anything to be done but this was not an HDC problem. He was waiting to hear if there were any byelaws which could be utilised. Private enforcement companies were not necessarily a good idea and he suggested repeating the two hour limit.

ACTION: Cllr Mead

Cllr Mead did hope that some ideas would come back to him and Cllr Bates would also be looking into this. Cllr Mead explained that knocking down the bungalow (as mentioned at previous meetings) would not be a solution. Cllr White reminded members that the area around the clock tower was refurbished by HDC as it was in a conservation area; possibly this may add weight to any discussions. Cllr Mead pointed out that this area (privately owned land with space for only seven cars) was not usually a problem area.

- 17.103.3 Minute 17.088.3 *Trees at Cranesbrook*
Cllr Mead confirmed it would be very hard to get TPOs on the trees in question. Tamsin Miles was the new tree officer and he would be meeting with her on site on Monday 22 January 2018 to discuss; Cllr White confirmed he would join this meeting.
- 17.103.4 Minute 17.088.6 *Vegetation at The Tudor*
Cllr White reported the boundary hedge of The Tudor was in need of attention.
ACTION : Clerk
- 17.103.5 Minute 17.089.1 *Bus Service*
Cllr Saunderson confirmed he had been to a St Ives Town Council meeting on 10 January. Fenstanton and Bar Hill had featured frequently in responses to a service survey. He would circulate some numbers.
ACTION : Cllr Saunderson
- 17.103.6 **District Councillor report (item moved up)**
17.103.6.1 *Village Plan*
Cllr Mead reported that this plan was coming along very well.
- 17.103.6.2 *Keystone*
Cllr Mead confirmed that the Ordnance Survey map had not been updated with the proposed site but he now had a plan from County showing the possible position. If there were no objections he would send this through to Highways with approval. There were no objections. **ACTION: Cllr Mead**
- 17.104 Police report**
Andrew Street, Police Sergeant - St. Ives and Ramsey Neighbourhood Policing / Problem Solving Team circulated an update from the last three and a half months to members. It had been about a year since his previous visit. He confirmed that crime in Fenstanton had dropped and remained low throughout last year.
- The Police had patrolled Chequer Street for noisy drivers and written to the owners. There had been no further complaints and the cutting back of the hedge had helped.
- Cllr Henderson mentioned there was an area in the village that lacked parking which caused car owners to park inconsiderately. Sergeant Street confirmed the Police could not prosecute but he would be happy to call in on the owners. Cllr Caswell pointed out this was replicated throughout the village and asked if it would be possible for a 'patrol' around the village at about 19.00 and a leaflet drop from the Police. Sergeant Street confirmed this could be done; although the effect would be short term this did work from time to time. He was aware that the village housing estates simply did not have enough parking. Any issues for the Police could be sent to him or the Clerk.
- ACTION: Cllr Henderson/Sergeant Street/Clerk**

Sergeant Street left the meeting.

17.105

Kier Living Cycle Way Plan

James Griffiths, Senior Planning Manager – Kier Living – presented the newly amended plan and updated members. He confirmed there would be more works to trees on site and reminded members that there were great crested newts present. Two large trees would be replaced as their interiors were in very bad condition. All works to trees would be planned with tree officers. Bulb planting to the frontage would be done in March but care would be taken as the newts inhabited this strip.

Mr Griffiths circulated a slightly changed plan and confirmed Kier Living had no money to fund currently but consideration should be given to transferring some of the £124K CIL money that would be due over three years. He proposed red cycle lanes to link into the site entrance and a foot path and cycle way running off from the site.

Kier Living would be happy to put forward drawings and run the scheme but the Parish would have to fund it. The cost to alleviate the current problem parking was in the region of £50K. Further work could be done to create a traffic island – this could also be done retrospectively - but this would double the price.

Cllr Kent stated that prices quoted at the last planning meeting had been £30K for cycle way and £70K for CYCLE WAY AND kerbing; Cllr Lee confirmed those had been for a smaller plan; the current plan had been extended to join up with the other cycle path in the village, at the request of the planning committee.

Cllr White stated that as the main concern was HGV parking it might be possible that the police would be more attentive to them parking here if there was a cycle way.

ACTION : Clerk to raise with Sergeant Street

After a full discussion Cllr Kent summarised that in principle members accepted the plan and that the various parties involved should meet before committing finance. Those parties are the Parish Council Finance and Planning Committees, Kier Living, HDC and CCC.

ACTION: Clerk and James Griffiths to liaise on arrangements

Moving on to plans for the triangle area of the site Mr Griffiths confirmed this would be left as natural as possible and upkeep would be done by a management company. The archaeologists consider this could be the most important area of the entire site. It could not be used for additional burial plot; Cllr Lee therefore suggested this area be left as is in perpetuity.

Proposed: Cllr. Lee Seconded: Cllr. Pryke Vote: All in favour.

Cllr Henderson reminded members that the A14 legacy fund mentioned giving away any material it did not need.

ACTION: Clerk to check

17.106

Councillor Vacancies

Cllr White reminded members 2018 was election year; this item was therefore deferred. The adverts for vacancies remained on the village notice boards.

17.107 Parish Village Meeting

Cllr Kent suggested a working group to pull this together, however, Cllr Caswell confirmed his time would be limited during January to March. Cllr Lee suggested it would be helpful if Cllr Caswell could put together a paper for the next meeting to consider; Cllr Kent suggested members could then vote on whether to go forward or not. The Clerk would use Spectrum to ask parishioners to get in touch with their three main village concerns.

ACTION: Clerk/Cllr Caswell

17.108 Correspondence & Clerk's Report (Appendix D)

17.108.1 Fenstanton Village Hall Trust

The Clerk was pleased to pass on thanks from the Village Hall Trust for the use of the Clock Tower triangle for the Christmas Fayre on 1 December 2017.

17.108.2 Local Plan 2036

The Clerk to respond to latest call for comments if the document within the email link is an updated version of the report. Comments can be found on the document in the office.

ACTION: Clerk

17.108.3 Graveyard – internment of cremated remains

The Clerk confirmed she was awaiting CAPALC advice on using the closed graveyard for this purpose.

17.108.4 Maytrees parking complaint

The Clerk confirmed she would respond to the resident concerned in light of Sergeant Street's comments.

ACTION: Clerk

17.108.5 Village Defibrillator

The Clerk would liaise with the Fenstanton Youth Football Club regarding their query about maintenance costs however as the budget had now been set this query would have to be deferred.

17.109 Committee reports & updates

17.109.1 Burial – Wednesday 8 November 2017

The report was taken by exception. Cllr Lee outlined to members that there had been a major grave collapse in the churchyard. This had been taped off but a lifting device would be needed; there could also be a Health & Safety issue if the coffin lid had been broken. This must be put right and she and the Clerk would liaise as to costs and the way forward.

ACTION : Cllr Lee/Clerk

17.109.2 Planning – Monday 13 November 2017

Taken by exception. Cllr Lee updated on planning applications:

Planning Application: 17/02191/HHFUL

To convert existing garage to bedroom and build new porch and double garage at 12 Maytrees, St Ives - no objections

Planning Application : 17/02515/HHFUL

Single storey side extension in conservation area at 1 Boardillon Close - no objection

Planning Application : 17/02521/HH/FUL

Proposed two storey side extension and single storey rear extension at 59 Headlands, Fenstanton – no objections

Planning Application 17/02686/HHFUL

Erection of two storey front extension at 31 Chequer Street – being considered.

Planning Application: 18/00002/HHFUL

Single storey extension to side and rear of house at 9 Walnut Tree Crescent – just received and now being considered.

Cllr White commented that 28 Walnut Tree Crescent had been reported as a large extension but it seemed that a business with three large vans was being conducted there. Clerk to report. **ACTION : Clerk**

17.109.3

General Purposes Committee – Wednesday 15 November 2017

Cllr Pryke confirmed he had two further quotes for the play area which he would present at this month's GP meeting before being passed to F&C. Cllr Caswell asked if the residents in the Pitfield area had been consulted about the play area to see if the right sort of kit was required for the children. He suggested solid goals as part of the play area. Cllr Kent confirmed there had been no consultation and suggested quotes and options were collated and then the residents could be approached for their views. **ACTION: Cllr Pryke**

It was noted that Margaret Turner had been in attendance – this name correction to be made. **ACTION: Clerk**

17.109.4

Finance & Constitution Committee – Thursday 9 November 2017

Cllr Dartford pointed out that Minute 9 should have some notes from Cllr Henderson to cover the discussion held whilst the Clerk was out of the room. Cllr Henderson confirmed he would update this for next week's meeting. **ACTION: Cllr Henderson**

17.110

Representatives report

17.110.1

District Councillor report – covered above

17.110.2

County Councillor report – not present

17.110.3

Cllr Saunderson report on CAPALC AGM 7 December 2017 had been circulated. He confirmed the meeting had been poorly attended. The proposed increase of CAPALC fees by 3% was agreed.

Proposed: Cllr. White Seconded: Cllr. Kent Vote: All in favour.

17.110.4

Cllr Saunderson had also attended a Road Safety meeting from which there was one relevant items – Cambridgeshire's fatality and serious accident numbers were on the increase which was out of pace with the rest of the country. He had asked for further information.

17.111

Finance

17.111.1

The budget for 2018-2019 as recommended by the Finance & Constitution Committee was approved and adopted.

Proposed: Cllr. White Seconded: Cllr. Lee Vote: All in favour.

- 17.111.2 The precept of £64,102.00 (which equated to a 4% increase) was recommended by the Finance & Constitution Committee was approved.
Proposed: Cllr. White Seconded: Cllr. Saunderson Vote: All in favour.
- 17.111.3 The financial report and schedule of payments made over the holiday period along with payments currently due were approved.
Proposed: Cllr. Pryke Seconded: Cllr. Caswell Vote: All in favour.
- 17.111.4 The transfer of funds required was approved.
Proposed: Cllr. Pryke Seconded: Cllr. Kent Vote: All in favour.
- 17.111.5 It was decided that all card readers should be held in the office.
- 17.111.6 The quote for work to the lights in Chequer Street car park was not approved. Cllr Saunderson would try and secure two other quotes and liaise with Mr Behagg who has a cherry picker which may be required to access the lamps
ACTION: Cllr Saunderson
- 17.112 To accept notices and matters for the next agenda**
No decisions can lawfully be made under this item. LGA 1972 s12 10(2)(b) states that business must be specified.
None raised.
- 17.113 Parish matters to note**
- 17.113.1 It was noted that Cllr Caswell was not available for the next two meetings.
- 17.113.2 It was noted that the drains in Bell Lane needed some attention.
- 17.113.3 It was noted that respectful language was always to be used at Parish Council meetings.
- 17.113.4 It was noted that since the closure of the sorting office the timing of the post delivery service in the village varied widely. Attempts would be made to clarify the position.
- 17.113.5 Cllr White thanked the Clerk for the 2018 folder and dividers for Parish Council meeting paperwork.
- 17.113.6 Cllr Caswell thanked Cllr Saunderson for moving tree debris over the Christmas period
- 17.114 Current action log – to follow**
- 17.115 Meeting dates for 2018**
These were noted - some may be subject to change and others may be added.

There being no further business the meeting ended at 21.29