

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 11<sup>th</sup> APRIL 2013 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Blunt, Dartford, Harlock, Henderson, Kent, Lee, Place, Pryke, Saunderson, West & White (Chairman).

**In Attendance :** Mr S Dartford (Clerk), County Cllr. Bates

The Chairman advised the meeting of the resignation of Cllr. Geard. The Chairman read Cllr. Geard's letter of resignation to the meeting in which he stated it was with great regret that he had made the decision to resign due to work commitments. The meeting wished a note of thanks, for the commitment Mr Geard had given to the Parish Council, be made.

**12.144 APOLOGIES FOR ABSENCE.**

All Members were present.

**12.145 DECLARATIONS OF INTEREST.**

None were received.

**12.146 POLICE REPORT.**

**To review the list of reported crimes.**

A report of crimes for the month of February, the latest available from the Police, was distributed to Members for information.

A copy of the report is attached to the Minutes for information.

An E-Cops e-mail had been received concerning parking in Chequer Street and Headlands. A copy of the communication had been distributed to Members for information.

An e-mail from PCSO Davis stated that he intended to speak to the companies at the Headlands/Rookery Way junction in an attempt to resolve the on-going parking issues. A request was made that the Parish Council be made aware of the situation and consider the possibility of installing double yellow lines at the junction. The meeting felt that the installation of double yellow lines would only move the situation elsewhere. It was noted that a large car park exists at the rear of the companies and that it would be logical for vehicles to park therein. The Clerk will advise PCSO Davis of the Parish Council's comments. The meeting felt the matter should be reviewed by the Traffic & Transport Committee at a later date.

A letter had been received from the Neighbourhood Watch co-ordinator advising that a resident in Leechcroft had reported the behaviour of several youths, who are kicking balls at her windows, to the Police. It is understood the Police will patrol the Headlands play area.

**12.147 TO APPROVE THE MINUTES OF THE MEETING HELD 14<sup>th</sup> MARCH 2013.**

The minutes were approved as a true record and signed by the Chairman.

**Proposed:** Cllr. Place.

**Seconded:** Cllr. Kent.

**Vote:** Carried.

**12.148 MATTERS ARISING.**

A Member queried if a decision had been made regarding the Parish Council's Application under Local Highways Minor Improvements bid. The meeting was advised that a decision was not expected before May.

A Member queried if information had been received concerning the preservation of the Churchyard wall, where the ivy has been removed. The meeting was advised that information is still awaited.

A Member expressed disappointment at the Parish Council's decision to the suggestions made in a paper concerning subway flooding. The Member requested permission to place a notice in the subway giving a contact telephone number in the case of flooding. The Member was advised that the subway is not the responsibility of the Parish Council and that permission could not be given. However, it was suggested that the Member should seek permission from County Council Highways.

**12.149 CORRESPONDENCE & CLERK'S REPORT.**

**HACT.** Commenced as a charity on 1<sup>st</sup> April, this was formally run by Nene & Ouse Valley Community Transport. The organisation is developing Ring & Ride transport services and would welcome the opportunity to address the Parish Council. The Clerk will invite a representative to attend the July meeting.

**CCC.** From 1<sup>st</sup> May the CC intend to send all planning related correspondence by e-mail.

**Fenstanton PCC.** An expression of thanks for the grant provided by the Parish Council.

**Clerk's report.**

The Parish Council office will not be liable for the payment of non- domestic rates for financial year 2013/14.

The Scout Group have requested permission to use Clock Tower Green for the Big Breakfast event.

Information had been received from the County Council concerning the A14 improvement scheme. The information had been disseminated to all Members for information.

**12.150 COMMITTEE REPORTS.**

**12.150.01. Burial Board.** Draft minutes of the meeting held 28<sup>th</sup> March were distributed to all Members for information. The Chairman of the Burial Board provided the meeting with supplementary information.

**12.150.02. Planning Committee.**

A report of planning matters and applications received since the last meeting was given by Cllr. Lee.

Cllr. Lee reported on a meeting concerning the progress of the Local Plan to 2036 and the Dairy Crest site with Planning Officers, the site agents and Cllrs Harlock and Bates.

It was reported that as part of the Local Plan two sites had been identified as suitable for development. The Cambridge Road site (opposite the Dairy Crest) had been identified as suitable for a development of 50 houses whilst the number of houses at the Ivy Nurseries' site had been reduced to 30.

It was further reported that the Dairy Crest site would be low density with possibly 50 dwellings. A full housing and transport assessment has still to be

undertaken. A commitment had been given that land would be available for a Village hall/community centre. Cllrs: White, Lee, Harlock and Bates will hold a further meeting with HDC in May. It is the intention of HDC Planning to hold 3 open public forums and to formally address and present the design guide to the Parish Council at the June meeting. It was resolved to convene the June Parish Council meeting at 19:00 in order to incorporate the additional business. The Clerk will liaise with HDC Planning and book accommodation in the Church Centre for the Public forums.

**Proposed:** Cllr. Harlock.

**Seconded:** Cllr. Blunt.

**Vote:** Carried.

**12.150.03. Other.**

No other Committee meetings had been held.

**12.151 REPRESENTATIVES REPORTS.**

**12.151.01. District Councillor's report.** There were no matters appertaining to the Parish.

**12.151.02. County Councillor's report.** Cllr. Bates reported on matters appertaining to the Parish.

**12.151.03. Other.** No other meetings had been attended.

**12.152 TO CONSIDER CONTINUING WITH THE COMMUNITY LED PLAN IN THE LIGHT OF THE WITHDRAWAL OF SUPPORT FROM CAMBS ACRE.**

The meeting was advised that funding to CAMBS ACRE has been considerably reduced leading to a reduction of staff and charges being levied for the attendance of staff at outside meetings from June. Following discussion it was resolved "that this Parish Council does not wish to proceed with a Community Led Plan at this stage but may consider doing so at a later time".

**Proposed:** Cllr. Henderson.

**Seconded:** Cllr. Kent.

**Vote:** Carried.

**12.153 TO RECEIVE AND REVIEW THE REPORT ON PARISH STREET LIGHTING.**

The meeting received and reviewed the document and a general discussion took place. It was resolved that the meeting noted the document and thanked Cllrs: White and Kent for preparing the report.

**Proposed:** Cllr. Harlock.

**Seconded:** Cllr. Pryke.

**Vote:** Carried.

A copy of the report is appended to the minutes for information.

**12.154 TO CONSIDER APPLICATIONS AND ELECT A CANDIDATE FOR CO-OPTION AS A MEMBER OF THE PARISH COUNCIL.**

Two candidates had submitted applications, Mr D Pask and Mr R Peerthy. Following a paper ballot Mr Pask was elected to fill the casual vacancy.

**12.155 TO APPOINT A REPRESENTATIVE TO ATTEND THE FLOOD FORUM ON 22<sup>nd</sup> MAY.**

Cllr. Lee said she would be prepared to represent the Parish Council. It was, therefore, resolved that Cllr. Lee attend the meeting.

**Proposed:** Cllr. Harlock.

**Seconded:** Cllr. Pryke.

**Vote:** Carried.

**12.156 PARISH ACTION PLAN 2012/13.**

An updated Action Plan had been distributed to all Members for information. The decisions made by the Parish Council, General Purposes Committee and the Burial Board had been included in the document.

**12.157 FINANCE****12.157.01. To receive the financial report & approve payments.**

The financial report had been distributed to Members. It was resolved the payments be approved.

**Proposed:** Cllr. Henderson.      **Seconded:** Cllr. Lee.      **Vote:** Carried.

A copy of the report is appended to the minutes.

**12.157.02. To Approve The Transfer Of Funds.**

The RFO recommended a transfer of £1,180.00 from the Instant Access Business Account to the Current Account to cover expenditure for the month of April.

**Proposed:** Cllr. Kent.      **Seconded:** Cllr. Pryke.      **Vote:** Carried.

**12.158 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**

Dates of forthcoming meetings had been distributed to Members. Members were advised that the New Councillors Training Evening had been deferred and that the June meeting would commence at 19:00.

**12.159 PARISH MATTERS TO NOTE.**

- 1). The meeting was advised that the tree survey had been completed and will be included as an agenda item at the next Parish council meeting.
- 2). A Member advised the meeting that he had been approached by a Parishioner, who resides in Chequer Street, who had concerns for children's safety and had approached County Council Highways with the view of having a footpath laid at his own expense. He was advised that the idea was feasible but no further response from Highways had been received. The meeting discussed the matter and agreed whilst feasible there are practical issues which need addressing, for example problem of parked cars would force buses onto the footpath. Cllr. Bates agreed to discuss the matter with the Member.
- 3). A Member advised the meeting some Councils are bulk buying energy and that Cambridgeshire may have a scheme later in the year.

There being no further business the meeting closed at 9.35 pm.

Abbreviations used in these minutes are as follows:-

CCC	Cambridgeshire County Council.
Cllrs.	Councillors.
HDC.	Huntingdonshire District Council.
PCSO.	Police Community Support Officer.
PCC.	Parochial Church Council.
RFO.	Responsible Financial Officer.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )