

FENSTANTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 10th NOVEMBER 2016 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

Present : Cllrs : Dartford, Dockerill, Henderson, Kent (Chairman), Lee, Pask, Pryke, Saunderson & White.

In Attendance : Mr S Dartford (Clerk), Sgt. Street & 1 Parishioner.

The Chairman advised the meeting of the resignation of Cllr. Place. The meeting was advised that the Clerk had thanked Mrs Place for her contribution to the Parish Council.

16.077 APOLOGIES FOR ABSENCE.

Were received from Cllrs: Caswell, Grantham, West & District Cllr. Mead.

16.078 DECLARATIONS OF INTEREST.

Cllr. Dartford. Agenda item 16.088.01. Personal & pecuniary.

16.079 POLICE REPORT.

The Chairman closed the meeting at 19:36 to allow Sgt. Street to address the meeting.

The meeting was advised that crime had increased over the past 12 months although this is partly due to the method now used for reporting crime. Following a question from a Member Sgt Street felt the recent increase in thefts in the village could be contributed to the new developments taking place and the village's proximity to the A14. The meeting was advised that an initiative currently being undertaken in Hemingford Grey to reduce burglaries and theft would commence in Fenstanton in the New Year. The meeting discussed a number of Policing issues including parking and HGV parking on the A14 east bound slip road. The Chairman re-opened the meeting at 20:14.

An analysis of reported crimes and action taken for the period January 2015 to August 2016 along with a crime report for the month of July, the latest available from the Police, was distributed to all Members present.

16.080 TO APPROVE THE MINUTES OF THE MEETING HELD 13th OCTOBER 2016.

The minutes were approved as a true record and signed by the Chairman.

Proposed: Cllr. Pryke. **Seconded:** Cllr. Henderson. **Vote:** Carried.

16.081 MATTERS ARISING.

Agenda item 16.064. A14 update. The meeting was advised that trees had been cleared by the brook.

Agenda item 16.067. Correspondence – Whippet Coaches. The meeting was advised that a letter had been sent to Whippet Coaches expressing the Parish Council's objection to the reduction in service. To date no reply has been received. A Member advised the meeting that she had also e-mailed Whippet Coaches and received the following reply "Unfortunately the 1A is currently not covering its operating costs. We must, therefore, make changes, but we have tried to protect as many journeys as possible and provide a reasonable level of

service. Hopefully the revised timetable (which requires much less resource to operate) will be financially viable”.

Agenda item 16.076.1. Coach pick up point for students of Swavesey Village College. A Member advised the meeting that she had been in conversation with Swavesey Village College and will be attending a site meeting with representatives to find a safer point for the students to board the bus.

16.082

CORRESPONDENCE & CLERK’S REPORT.

HDC. The meeting was advised that the District Council wish to hold Town and Parish Council elections on the same cycle as District Council elections. As a result the next elections will take place in 2018 and every four years thereafter. This will reduce the current Parish Councillors term of office by one year. The District Council are holding a consultation which closes on the 5th December. The meeting agreed not to reply to the consultation.

Clerk’s report.

The meeting was advised the date for the Village Hall Trust to switch the Christmas lights on will be 6th December.

A paper prepared by Mrs Place concerning the merger of Hinchingsbrooke Hospital had been included with Members papers for information.

Notification has been received from BT that it is their intention to remove the telephone kiosks located on the High Street / Chequer Street corner and at Headlands. Objections to the removal must be made by 24th November. The meeting was further advised that only the red telephone kiosks can be purchased.

Notification from Highways England that Conington Road will be closed from 08:00 on 19th November and will re-open at 05:00 on 21st November and that Hilton Road will be closed at 08:00 on 26th November and will re-open at 05:00 on 28th November.

16.083

COMMITTEE REPORTS.

16.083.01. Finance & Constitution Committee.

Draft minutes of the meeting held 27th October were included with Members papers. The Committee Chairman provided supplementary information and asked the meeting to note agenda item 8 which referred to the review and approval of documents appertaining to the Clerk’s and RFO’s employment in view of the current Clerk’s planned retirement. The Chairman advised the meeting that it was her intention not to continue as Chairman of the Finance & Constitution Committee after May 2017 (the new Council year) and requested that Members consider seriously the situation with a view to a Member taking the role of Chairman and working closely with the new Clerk / RFO. Although, premature, the Chairman thanked the Clerk for his support to the Council, Chairmen and Committee Chairmen during his tenure as Clerk.

16.083.02. Planning Committee.

The Chairman of the Planning Committee reported on a meeting held on 17th October with HDC planning Officers. Draft minutes of the meeting held 17th November were presented to all Members present. The Chairman of the Committee provided supplementary information.

16.084 REPRESENTATIVES REPORTS.**16.084.01. District Councillor's report.**

In the absence of Cllr. Mead no report was given, although he had advised the Chairman that the DMP will determine the Morris Homes planning application for the Dairy Crest site on 21st November. The meeting was further advised that the Officers of the Planning Department are recommending approval. The meeting agreed to request that Cllr. Mead attends the meeting and speaks on behalf of the Parish Council's objections.

16.084.02. County Councillors report.

In the absence of County Cllr. Bates no report was given.

16.084.03. Other. Cllr. Saunderson advised the meeting that he had attended a Village Hall Trust meeting and the matters raised would be considered under agenda item 16.085.

Cllr. Saunderson also advised the meeting that he had attend a meeting of the St Ives Road Safety Committee and that aspects of that meeting had been discussed under agenda item 16.079.

16.085 TO CONSIDER, IN VIEW OF THE APPARENT LACK OF RESPONSES TO RECENT SURVEYS, THE CURRENT UNCONDITIONAL SUPPORT GIVEN BY THE PARISH COUNCIL TO THE FENSTANTON VILLAGE HALL TRUST.

A member reminded the meeting and the Parish Council's representative to the Village Hall Trust of their responsibilities. The meeting was advised that the Village Hall Trust has agreed, with Morris Homes, to build a new Village Hall on the Dairy Crest site. Concern was expressed over the possible viability of a new Village Hall due to competition from the Church Centre and the future expansion of the facilities which are being considered. Following further debate it was felt an updated business plan should be submitted. It was, therefore, agreed that the Parish Council will support the Village Hall Trust on the condition that a new business plan is submitted which indicates the levels of revenue and financial viability that can be expected.

16.086 A14 COMMUNITY FUND.

Information outlining the criteria required for making a submission under the A14 Community Fund had been presented to all Members. Following discussion and reviewing the criteria required it was agreed not to pursue submitting an application.

16.087 PARISH DIFIBRILLATOR.

The Chairman confirmed that Dr. Boukersi had agreed to the siting of a defibrillator on the surgery wall and that no difficulties would be encountered from the landlord of the building. The meeting was advised that a decision was still awaited from the pharmacy and that a business located at the Headlands shops had agreed in principle although approval would need to be sought from the owner of the property. The meeting was further advised that the British Heart Foundation are no longer providing grant funding for defibrillators and now believe that it is more important that the public have training in CPR.

16.088 FINANCE.**16.088.01. To approve the grants and donations as recommended by the Finance & Constitution Committee.**

Cllr. Dartford had declared an interest in this agenda item and did not take part in the discussion or vote. It was resolved to approve the recommendations of

the Finance & Constitution Committee.

Proposed: Cllr. Lee.

Seconded: Cllr. Saunderson.

Vote: Carried.

16.088.02. To receive the Financial Report & approve payments.

The Financial Report had been distributed to Members. It was resolved the payments be approved.

Proposed: Cllr. White.

Seconded: Cllr. Saunderson.

Vote: Carried.

A copy of the report is appended to the minutes.

16.088.03. To Approve The Transfer Of Funds.

The RFO recommended a transfer of £3,750 from the Instant Access Business Account to the Current Account to cover expenditure for the month of November and expected expenditure for December.

The meeting also resolved to transfer the CIL payment of £14,441.48 from the Instant Access Business Account to the CIL Account.

Proposed: Cllr. White.

Seconded: Cllr. Pryke.

Vote: Carried.

16.089

CALENDAR OF KNOWN FORTHCOMING MEETINGS.

Dates of forthcoming meetings had been distributed to Members.

16.090

PARISH MATTERS TO NOTE.

- 1). The meeting was advised that the Village Hall Trust had requested that a Parish Council representative be appointed to fill the vacancy following Mrs. Place's resignation.
- 2). A Member advised the meeting that the leaves in Swan Road need to be cleared. The Clerk will take action.

There being no further business the meeting closed at 9:20pm.

Abbreviations used in these minutes are as follows:-

DMP.
HDC.
RFO.

Development management Panel.
Huntingdonshire District Council.
Responsible Financial Officer.

Signed _____ (Chairman)

_____ (Date)