

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 10<sup>th</sup> JANUARY 2013 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Blunt, Harlock, Henderson, Lee, Place, Saunderson, West & White ( Chairman ).

**In Attendance :** Mr S Dartford (Clerk), County Cllr. Bates & 3 parishioners.

**12.100 APOLOGIES FOR ABSENCE.**

Were received from : Cllrs: Dartford & Geard.

**12.101 DECLARATIONS OF INTEREST.**

None were received.

**12.102 POLICE REPORT.**

**12.102.01. To review the list of reported crimes.**

A report of crimes for the months of October and November, the latest available from the Police, were distributed to the meeting for information.

Copies of the reports are attached to the Minutes for information.

**12.103 TO APPROVE THE MINUTES OF THE MEETING HELD 8<sup>th</sup> NOVEMBER 2012 .**

The minutes were approved and signed by the Chairman.

**Proposed:** Cllr. Place.      **Seconded:** Cllr. West.      **Vote:** Carried.

**12.104 MATTERS ARISING.**

Agenda item 12.094. To consider a bid for the Local Highways Initiative.

The meeting was advised that the application for restoring the verge at Chapel Green has been submitted.

**12.105 CORRESPONDENCE & CLERK'S REPORT.**

No correspondence of substance had been received since the last meeting.

**Clerk's report.**

The meeting was advised that the subway suffered from flooding in December due to the exceptionally high amount of precipitation.

The meeting was advised that the Huntingdonshire Joint Traffic Committee has been disbanded.

Fringe in the Fen will take place between 6<sup>th</sup> and 13<sup>th</sup> July. Mr Ferrier will attend the February meeting of the Parish Council to appraise Members of the event.

The meeting was advised that the Lime trees in front of the Church contain some rot. One tree requires immediate attention to remove a limb. The remaining trees will require attention in the future. The matter will be considered at the next meeting of the Burial Board.

Meetings of the General Purposes Committee and the Burial Board will be convened in the future.

**12.106 COMMITTEE REPORTS.**

**12.106.01. Finance & Constitution Committee.** Draft minutes of the meeting held 22<sup>nd</sup> November had been distributed to all Members.

**12.106.02. Planning Committee.**

A report of Planning applications since the last meeting was given by Cllr. Lee.

**12.106.03. Other.**

No other Committee meetings had been held.

**12.107 REPRESENTATIVES REPORTS.**

**12.107.01. District Councillors report.** Cllr. Harlock reported on the financial situation affecting the District Council. It was further reported that a re-structuring of senior management is taking place at the District Council. The meeting was advised that the refuse collection days may change with both the grey and blue bins being collected in the same week. The objective is to improve the cost effectiveness of the operation.

**12.107.02. County Councillor's report.** Cllr. Bates reported on the financial situation affecting the County Council. It was further reported that the subway has had new lighting installed and has been painted. Following two incidents of vandalism to the lights, anti vandal protection for the lighting is to be installed. The lights on the approach to the subway have also been replaced. The meeting was advised that work at the Park and Ride site in St Ives had commenced.

**12.107.03. Other.** No other meetings had been attended since the last meeting.

**12.108 TO CONSIDER APPLICATIONS AND MAKE APPOINTMENTS FOR CO-OPTION TO THE PARISH COUNCIL.**

Applications had been received from Mr G. Pryke of Simmer Piece and Mr P. Kent of The Gables, Hilton Road. The meeting was advised that both applicants fulfil the criteria for co-option to fill the casual vacancies. The meeting resolved to appoint Mr Pryke and Mr Kent as co-opted Members of the Parish Council.

**Proposed:** Cllr. Lee.      **Seconded:** Cllr. Saunderson.      **Vote:** Carried.

**12.109 TO CONSIDER REVIEWING PARISH STREET LIGHTING.**

During discussion the meeting was advised that a consultation letter will be sent to Parish Councils 6 months prior to work commencing and a response to the consultation 3 / 4 months before commencement. The meeting agreed to undertake an initial survey prior to the consultation. It was further agreed to consider the matter at the March /April meeting when Members can be assigned areas for review prior to the consultation. Concern was expressed that the Parish Council could be held responsible for any reduction in street lighting and it was felt that it should be made clear that the responsibility is that of the County Council. The meeting noted that letters from the County Council will be sent to all residents 2 / 3 months before commencement of work and a further letter 2 / 4 weeks before commencement of work.

**12.110 PARISH ACTION PLAN 2012/13.**

In the absence of Cllr. Dartford the meeting agreed to defer consideration of the item until the next meeting.

**12.111 FINANCE****12.111.01. To approve the budget as recommended by the Finance & Constitution Committee.**

The meeting resolved to approve the recommendation.

**Proposed:** Cllr. Harlock.      **Seconded:** Cllr. Place.      **Vote:** Carried.

**12.111.02. To approve the Precept as recommended by the Finance & Constitution Committee.**

The meeting resolved to approve the recommendation.

**Proposed:** Cllr. Henderson.      **Seconded:** Cllr. Saunderson.      **Vote:** Carried.

The meeting further resolved to state that the precept of £57388 is gross of the Council Tax grant, therefore, the amount to be paid is £57388 when advising the District Council of the precept requirement for the Parish.

**Proposed:** Cllr. Harlock.      **Seconded:** Cllr. Saunderson.      **Vote:** Carried.

**12.111.03. To receive the financial report & approve payments.**

The Financial Report had been distributed to Members. It was resolved the payments be approved.

**Proposed:** Cllr. Lee.      **Seconded:** Cllr. Harlock.      **Vote:** Carried.

A copy of the report is appended to the minutes.

**12.111.04. To Approve The Transfer Of Funds.**

The RFO recommended a transfer of £9,220.00 from the Instant Access Business Account to the Current Account to cover expenditure for January.

**Proposed:** Cllr. Henderson.      **Seconded:** Cllr. Saunderson.      **Vote:** Carried.

**12.112 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**

Dates of forthcoming meetings had been distributed to Members.

**12.113 PARISH MATTERS TO NOTE.**

1). A Member advised the meeting that he had been approached by a Parishioner expressing concern at the Woodland Walk. It was stated that unless action is taken the parishioner will clear the Woodland Walk and expect the Parish Council to dispose of any rubbish. The meeting, whilst commending the parishioner for her commitment to undertake the work, expressed concern at undertaking action without the land owners consent. The Clerk will confirm ownership of the land and contact the landowner requesting that they keep the grass cut and the area clean.

2). The meeting was advised that vehicles are parking on the grass in the Church Street car park. As a result the grass has been severely damaged. The Clerk will advise the District Council with a view to employing measures to prevent vehicle access onto the grassed areas.

There being no further business the meeting closed at 9.33 pm.

Abbreviations used in these minutes are as follows:-

RFO.

Responsible Financial Officer.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )

*Fenstanton Parish Council*

*10<sup>th</sup> January 2013*