

## FENSTANTON PARISH COUNCIL

### MINUTES OF THE MEETING HELD ON THURSDAY 10<sup>th</sup> APRIL 2014 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

**Present :** Cllrs : Blunt, Dartford, Harlock, Henderson, Kent, Lee, Pask, Peerthy, Place, Pryke, Saunderson, White (Chairman) & West.

**In Attendance :** Mr S Dartford (Clerk).

**13.148. APOLOGIES FOR ABSENCE.**

All Members were present.

**13.149. DECLARATIONS OF INTEREST.**

No declarations of interest were received.

**13.150. TO APPROVE THE MINUTES OF THE MEETING HELD 13<sup>th</sup> MARCH 2014.**

The minutes were approved and signed by the Chairman.

**Proposed:** Cllr. Pryke      **Seconded:** Cllr. West.      **Vote:** Carried.

**13.151. MATTERS ARISING.**

**Agenda Item 13.141.** To consider a request from the Village Hall Trustees that the Parish Council assumes the role of Custodian Trustee. The Chairman of the Village Hall Trustees has provided a statement appertaining to the role of a Custodian Trustee. A copy of the statement has been distributed to all Members for information.

Cllr. Blunt arrived at 19:35.

**Agenda item 13.136.** Parking in Greenfields. Cllr. Saunderson advised the meeting that he had consulted a resident in Greenfields in relation to the matter of parking and was advised that it is no longer a problem.

**Agenda item 13.142.** To confirm and agree a site(s) to plant Poppies in the Village / Parish. Cllr. Saunderson advised the meeting that he had sought and obtained permission from landowners and relevant authorities to plant Poppies.

**13.152. CAPABILITY BROWN CELEBRATIONS.**

The Chairman closed the meeting at 19:43 to allow Mr Ferrier to appraise Members of the form the celebrations will take. The meeting was advised that the celebrations are due to commence in 2016 and will be a global event.

The Chairman thanked Mr Ferrier for the comprehensive information he had given and reopened the meeting at 20:11.

The meeting discussed the comments and the level of support that was hoped the Parish Council would be able to provide. The meeting agreed to consider the matter further as an agenda item at the May meeting.

**13.153. CORRESPONDENCE & CLERK'S REPORT.**

**Village Sports Committee.** Requesting confirmation that the Parish Council will make a nomination for the Community Award or Person of the Year. The Clerk has confirmed the Parish Councils intention to make a nomination. Two names were submitted as possible candidates but the meeting felt that a list of previous recipients should be obtained.

**CC.** Notification that the grass cutting grant provided to the Parish Council for 2014/15 will remain the same as last year at £ 661.01.

**NHS – Cambridgeshire & Peterborough Clinical Commissioning Group.** A consultation document entitled “Proposals to improve older people’s healthcare & adult services has been received. Copies of the document were available to members for comment.

**Clerk’s report.**

The first collection of electrical items under the Wiser recycling Scheme took place on Wednesday 2<sup>nd</sup> April. Six tonnes of unwanted electrical appliances were collected raising £221.04 for the Parish.

The hedge belonging to Swan Cottage on Swan Road /High Street has been cut back.

**13.154. POLICE REPORT.****13.154.01. To review the list of reported crimes.**

A report of crimes for the month of February, the latest information available from the Police, was distributed to all Members present for information. A copy of the report is appended to the minutes. The meeting noted an increase in the number of burglaries in the Village. A supplementary report was provided to Members which is also appended to the minutes.

**13.155. COMMITTEE REPORTS.**

**13.155.01. P3 Group.** A report of the meeting held 27<sup>th</sup> March was given by Cllr. Henderson.

**13.155.02. Planning Committee.**

A report of planning matters since the last meeting was given by the Committee Chairman. It was reported that the wind turbine application at Galley hill had been approved. It was further reported that the River View application had not been determined.

**13.156. REPRESENTATIVES REPORTS.****13.156.01. District Councillors report.**

A report of matters appertaining to the Parish was given by Cllr. Harlock. The meeting was advised that the timescale for the Local Plan to 2036 has been delayed to allow a comprehensive transport strategy to be put in place.

**13.156.02. County Councillor’s report.**

In the absence of County Cllr. Bates no report was available.

**13.156.03. Other.**

No other meetings had been attended.

**13.157. TO RECEIVE THE VILLAGE HALL TRUSTEES BUSINESS PLAN.**

The Chairman complimented the Chairman and Trustees of the Village hall Committee for producing a full and comprehensive document.

The meeting resolved to receive the Village Hall Trustees Business Plan for future reference.

**Proposed:** Cllr. Harlock                      **Seconded:** Cllr. Lee.                      **Vote:** Carried.

**13.158. A14 UPGRADE – SCOPING CONSULTATION.**

The meeting was advised that the document is 287 pages in length and covers the history of the previous proposals and environmental issues. Fenstanton is mentioned in the document stating that the preferred new route will reduce noise in the Village. Members expressed concern at a possible increase in the level of pollution. Cllr. Lee agreed to review the document and formulate a suitable response to address the Parish Council's concerns on pollution if necessary.

A response to the consultation must be submitted by 18<sup>th</sup> April.

**13.159. TO APPROVE A REQUEST FROM THE PCC TO LAY A FOOTPATH FROM THE WESTERN END OF THE CHURCH TO THE CHURCH CENTRE.**

Following discussion the meeting resolved to give delegated authority to the Chairman and Chairman of the Burial Board to make a decision.

**Proposed:** Cllr. Henderson.                      **Seconded:** Cllr. Lee.                      **Vote:** Carried.

**13.160. UPDATE OF PROGRESS ON RISK MANAGEMENT AND REGISTER.**

Cllr. Kent advised the meeting that a draft Risk Management Strategy has been completed and will be reviewed by the Chairman, Committee Chairmen, Cllr. Harlock and the Clerk. It is expected that the final draft of the Risk Management Strategy and Risk Register will be completed and ready for adoption at the May Parish Council meeting.

**13.161. PARISH ACTION PLAN – 2013 / 2014.**

The meeting reviewed the Action Plan. There were no further items to be included.

**13.162 FINANCE.****13.162.01. To receive the Financial Report & approve payments.**

The Financial Report had been distributed to all Members present. It was resolved the payments be approved.

**Proposed:** Cllr. Henderson.                      **Seconded:** Cllr. Saunderson.                      **Vote:** Carried.

A copy of the report is appended to the minutes.

**13.162.02. To approve the transfer of funds.**

The RFO recommended a transfer of £1,825.00 from the Instant Access Business Account to the Current Account to cover expenditure for the month of April.

**Proposed:** Cllr. Pryke.                      **Seconded:** Cllr. Place.                      **Vote:** Carried.

**13.163 CALENDAR OF KNOWN FORTHCOMING MEETINGS.**

Dates of forthcoming meetings had been distributed to Members.

**13.164 PARISH MATTERS TO NOTE.**

1. A Member advised the meeting that vehicles are continuing to park on the corner of Swan Road at the High Street junction.
2. A Member advised the meeting that the County Council had been reluctant to cut the overhanging trees back on the old Huntingdon Road and that they had

- subsequently been cut by persons unknown.
3. A Member had observed that a number of Burger King signs had been attached to lamp posts in the Village.
  4. A Member had observed that it appeared a new lamp column had been erected in such a position to obscure the roundabout warning sign at the High Street / Headlands junction.

There being no further business the meeting closed at 9:41pm.

Abbreviations used in these minutes are as follows:-

CC	County Council.
NHS.	National Health Service.
PCC.	Parochial Church Council.
RFO.	Responsible Financial Officer.

Signed \_\_\_\_\_ ( Chairman )

\_\_\_\_\_ ( Date )