

FENSTANTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON THURSDAY 13th OCTOBER 2016 7:30 PM AT FENSTANTON & HILTON PRIMARY SCHOOL.

Present : Cllrs : Caswell, Dartford, Grantham, Henderson (Chairman),
Lee, Pask, Pryke, Place, Saunderson, West & White.

In Attendance : Mr S Dartford (Clerk), Ms. J. Pettit (Highways England), Mr. J. Lewell
(Highways England), District Cllr. Mead, 1 Parishioner.

16.062 APOLOGIES FOR ABSENCE.

Were received from Cllrs: Dockerill, Kent, County Cllr. Bates.

16.063 DECLARATIONS OF INTEREST.

No declarations of interest were made.

16.064 A14 – UPDATE BY REPRESENTATIVES FROM HIGHWAYS ENGLAND.

The Chairman closed the meeting at 19:32 to allow Ms Pettit and Mr. Lewell to address the meeting.

Ms Pettit and Mr Lewell appraised the meeting of the latest situation concerning the construction of the new A14. Members were advised that ecological and archaeological work is currently being undertaken and site accommodation is expected to be in place by Christmas. Earth moving is expected to start early next year. It had been observed that no signage had been erected on the west bound exit from the A14 prohibiting construction traffic through the Village. Ms. Pettit confirmed the matter would be addressed. The meeting requested further information on the Community & Legacy Funds, Ms. Pettit agreed to forward the information to the Clerk.

The Chairman re-opened the meeting at 19:54.

16.065 TO APPROVE THE MINUTES OF THE MEETING HELD 8th SEPTEMBER 2016.

The minutes were approved as a true record and signed by the Chairman.

Proposed: Cllr. Place.

Seconded: Cllr. West.

Vote: Carried.

16.066 MATTERS ARISING.

Agenda item 16.053. Police report. The meeting was advised that a letter had been sent inviting a Police representative to attend a Parish Council meeting. A response has been received confirming a Police presence at the November Meeting.

Agenda item 16.059. To review the information submitted to Sustrans. A copy of Cllr. Henderson's recent correspondence was included with Member's papers for information. Cllr. Henderson advised the meeting that no further reply had been received.

16.067 CORRESPONDENCE & CLERK'S REPORT.

Local Government Boundary Commission. The Commission has now completed its review of Cambridgeshire County Council. There are to be no changes to Fenstanton's electoral boundaries.

Fenstanton PCC. A grant application has been received and the matter will be considered by the Finance & Constitution Committee when it meets on 27th October.

CCC – Highways. Notification has been received that that Conington Road and Elsworth Road will be closed from 8th to 15th November between the hours of 08:30 and 15:30 for resurfacing.

Mr. Hobbs. An e-mail sent to the Chairman of the General Purposes Committee was read to the meeting. The communication stated that Mr Hobbs was no longer prepared to wind the clock as he is dissatisfied with the work undertaken within the Clock Tower to improve safer access to the winding mechanism. The meeting was advised that the work has been inspected by the District Council and it meets the Health and Safety requirements and the work undertaken is in compliance with a grade 2 listed building. Cllr. Henderson agreed to write to Mr. Hobbs thanking him for his efforts over the years.

CCC. Notification of changes to the Whippet Coaches timetable had been received. The information was presented to all Members present for information. The meeting expressed concern at the reduction in service which affected commuters and the loss of the 1A service to and from Cambridge. It was requested that County Cllr. Bates be contact to ascertain if pressure can be applied to Whippet Coaches to review the reduction in service particularly as this will increase traffic volumes in Cambridge which is contrary to the aims of the “Greater Cambridge City Deal”. It was also felt that a letter should be sent to Whippet Coaches The matter will be included in Spectrum in an attempt to mobilise Parishioners.

Clerk’s report.

Following the fire at the Wisser re-cycling plant the collection arranged for the 11th January has been cancelled.

The external auditor has concluded the examination of the Annual Return. In their opinion, the information in the Annual Return is in accordance with proper practices and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met. However, the Annual Return has not been approved in accordance with the Accounts & Audit regulations 2015: because Section 2 was approved before Section 1.

20:15. District Cllr. Mead had to leave the meeting.

16.068

POLICE REPORT.

To review the list of reported crimes.

A report of crimes for the month of July, the latest available from the Police, was distributed to all Members present. The Meeting was advised of further reported incidents during the month of September. Members were presented with an analysis of crime in Fenstanton for the period August 2015 to July 2016 and a further report of crimes, detailing the outcome of investigations, for the period May 2016 to July 2016. The meeting thanked Cllr. Grantham for his time in obtaining the information and requested that he provide an updated report and analysis for the Police attendance at the November meeting and on a quarterly basis thereafter.

16.069 COMMITTEE REPORTS.**16.069.01. Planning Committee.**

Draft Minutes of the meeting held 29th September were included with Members papers for information and the draft minutes of the meeting held 6th October were presented to Members in attendance at the meeting. The Chairman of the Planning Committee provided supplementary information to the meeting.

16.070 REPRESENTATIVES REPORTS.**16.070.01. District Councillor's report.**

In the absence of District Cllr. Mead no report was given.

16.070.02. County Councillors report.

In the absence of County Cllr. Bates no report was given.

16.070.03. Other. Cllr. Saunderson advised the meeting that he had attended a meeting concerning the merger of Hinchinbrooke and Peterborough Hospitals. The meeting agreed to include the matter as an agenda item for the November meeting.

16.071 TO CONSIDER A SUBMISSION FOR THE LOCAL HIGHWAY INITIATIVE.

The meeting was advised that Hemingford Grey Parish Council have agreed in principal to submit a joint application with Fenstanton for a reduction of the speed limit on the London Road, should the meeting agree to such a submission.

Following discussion the meeting resolved to apply for funding jointly with Hemingford Grey Parish Council for the reduction of the speed limit from 40mph to 30mph on the London Road with a contribution of 20% by Fenstanton Parish Council.

Proposed: Cllr. Lee

Seconded: Cllr. White.

Vote: Carried.

16.072 PARISH DEFIBRILLATOR.

The meeting was advised that Dr. Boukersi has no objection to a defibrillator being located on the surgery wall however, as the property is rented, permission would have to be sought from the landlord. As the surgery is in the conservation area HDC Conservation Department must be consulted and the matter of an electrical supply would need to be resolved. A reply from the Pharmacy is still awaited although a further suggestion was made to the possible location at the shops on Headlands.

Information was presented to the meeting outlining the costs, responsibilities and ongoing maintenance. The meeting reviewed the information. During discussion the meeting was advised that there are currently insufficient funds for the project. It was agreed that the Finance & Constitution Committee will consider the matter of funding and ongoing costs at the Budget meeting to be held in November.

16.073 PARISH ACTION PLAN.

A Member requested that the General Purposes Committee include, as an agenda item, the provision of play equipment at the Pitfield Close play area. The meeting was reminded that this is on the Action Plan and was agreed to be triggered when the Ivy Nurseries development is completed with funding from the CIL payment.

16.074 FINANCE.**16.074.01. To receive the Financial Report & approve payments.**

The Financial Report had been distributed to Members. It was resolved the payments be approved.

Proposed: Cllr. Pryke. **Seconded:** Cllr. Saunderson. **Vote:** Carried.

A copy of the report is appended to the minutes.

16.074.02. To Approve The Transfer Of Funds.

The RFO recommended a transfer of £3,520 from the Instant Access Business Account to the Current Account to cover expenditure for the month of October.

Proposed: Cllr. Pryke. **Seconded:** Cllr. Place. **Vote:** Carried.

16.075 CALENDAR OF KNOWN FORTHCOMING MEETINGS.

Dates of forthcoming meetings had been distributed to Members.

16.076 PARISH MATTERS TO NOTE.

1). A Member expressed concern that the students from Swavesey Village College are congregating on the corner of Swan Road whilst they wait for the bus. The Member had cause for concern over the students safety and that vehicles turning from Swan Road were unable to see other traffic on the High Street. Cllr. Dartford agreed to e-mail Swavesey Village College.

There being no further business the meeting closed at 9:20pm.

Abbreviations used in these minutes are as follows:-

CIL.	Community Infrastructure Levy.
CCC.	Cambridgeshire County Council.
PCC.	Parochial Church Council.

Signed _____ (Chairman)

_____ (Date)