


FENSTANTON PARISH COUNCIL

Notice of Meeting

I hereby give notice that the next meeting of the
FINANCE & CONSTITUTION COMMITTEE
will be held at Fenstanton and Hilton Primary School, School Lane
on Thursday 18 January 2018 at 19.30

The Public and Press are cordially invited to be present.

All members of the committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.



Miss Annette Eggett (Clerk & RFO)

2B New Road, St Ives, Cambridgeshire PE27 5BG

Telephone (01480) 465300 / Email: clerk@fenstantonparishcouncil.org.uk

12 January 2018

AGENDA

- 1 Apologies for absence**
- 2 Declarations of interest**
- 3 To approve the minutes of the meeting held 24 November 2017 – Appendix A.**
- 4 Office matters**
 - 4.1 *Clerk's salary and contract*
To approve salary and agree to reissue contract.
 - 4.2 *Office sign*
To approve Clerk request for a budget of maximum £50 for external office directional sign.
- 5 Payments**
To note and approve payment for invoices currently due.
- 6 Online banking**
To decide the two councillors for the first half of the year to hold card readers for online authorisation of payments. The Clerk will then complete the appropriate forms for signature and set up.
- 7 CIL money**
 - 7.1 *Kier Living Plan*
To discuss the use of CIL money including as a possible contribution to the plan Kier Living have presented for the new cycleway as part of the solution to the HGV/A14 problem.
 - 7.2 *Deadlines*
To note the attached information regarding CIL deadlines – Appendix B.
 - 7.3 *Notification of new CIL payment*
To note HDC have confirmed £1,986.96 will be available from the Ivy Nurse development for equipped play space provision in the village of Fenstanton under s106. Parish Council to liaise regarding plans for play space.
- 8 Planning**
To discuss and update planning meeting policy (see note from Ian Dewar - Appendix C).
- 9 Financial Regulations/Standing Orders**
To note Financial Regulations/Standing Orders to be updated in line with new systems and policies in place (online payments; card reader authorisations, policy for competitive tendering).